

POSITION ANNOUNCEMENT

JOB TITLE	HORTICULTURIST – UB NORTH
TYPE OF VACANCY	CONTRACTUAL
DEPARTMENT/UNIT	SPECIAL PROJECTS – UB NORTH
REPORTS TO	CAMPUS PRESIDENT, UB NORTH
<p>SUMMARY: The Horticulturist – UB North is responsible for cultivating and managing the plant nursery in Grand Bahama and participating in field studies as required.</p>	
<p>DUTIES & RESPONSIBILITIES: The position of Horticulturist – UB North, is required to perform a variety of tasks including, but not limited to, the following:</p> <ul style="list-style-type: none"> ➤ Manage the daily operations of a seedling nursery to grow and provide seedlings for transplanting. Maintain healthy nursery conditions for plants and recognize and respond appropriately to the appearance of any diseased plants ➤ Supervise a general replanting project in East Grand Bahama. The project goal is to plant a prescribed number of native trees on a 17-acre plot in a random arrangement that mimics natural conditions ➤ Organize and maintain nursery conditions that ensure health and viability of various native plants ➤ Supervise nursery specialist by assigning tasks and following up to ensure they are carried out correctly ➤ Generate equipment needs for the nursery and planting activities ➤ Maintain and enforce safe operating conditions ➤ Prepare periodic reports for University North leadership. ➤ Translate general project goals into specific tasks and execute these tasks. ➤ Organize and maintain the Prep Room in a state of cleanliness at all times. ➤ Prepare equipment and supplies lists as needed and assist in their procurement. ➤ Follow and execute directions as given in written and oral form. Facilitate specific research exercises/experiments in the nursery and in the field as outlined and directed by university faculty. 	
<p>REQUIREMENTS:</p> <ul style="list-style-type: none"> ➤ Good practical knowledge of forestry, horticulture, plant regeneration and growth from seedling to full development ➤ Strong supervisory skills ➤ Excellent verbal and written communication skills and able to produce periodic reports as necessary ➤ Must be reliable, trustworthy, punctual and able to multitask and work independently without continuous supervision ➤ Good problem solving and analytical skills ➤ Able to think scientifically and methodically 	



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QUALIFICATIONS:

- Applicant must have a minimum of a High School Degree.
- Specific practical competence in forestry and horticulture is required.

Salary Grade	CONTRACTUAL
Date Published	July 3, 2023
Application End Date	July 16, 2023
Date to be Removed	July 17, 2023

Requested Information: Interested applicants should submit the following electronically to the Human Resources Department Application Portal (*Use the Position Listing to select the job opening*). The following documents are required to complete the application:

- A cover letter of interest highlighting work experience and accomplishments relevant to the position;
- Current Curriculum Vitae or Resume;
- Copies of Qualifications and Certificates;
- At least three (3) written, professional references

<https://ubhrapply.info/PeopleFirst>

The above statements are intended to describe the general nature and level of work to be performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the Horticulturist – UB North.