

# Students Accounts Receivable

## Payment Options

### Bill Payment

Your student account balance and account activity including, charges, payments, scholarship/financial aid awards and payment plans are available in [Banner Self-Service\(Student\)](#).

### UB Online Payment Portal

**The quickest and most efficient option is to pay via the online Payment Portal in [Banner Self-Service\(Student\)](#).**

The payment portal accepts Visa or MasterCard credit card, or debit card.  
Payments via the online Payment Portal are applied to the student's account in real-time.

### In-Person

You may pay in person at the Cashiers' Cage during operating hours.  
Visa or MasterCard credit, or debit cards, cash, bank drafts and cheques drawn on corporate entities are accepted as payment.  
Payments at the Cashiers' Cage are applied to the student's account in real-time.

Cashiers' Cage Information:

a) **Oakes Field Campus:**

Physical Address: Chapter One Bookstore, Michael H. Eldon Complex,  
University Drive  
Operating Hours: Monday through Friday, 9:30 am - 3:30 pm

b) **UB North Campus:**

Physical Address: Room 101, Arts & Sciences Building (ASC), UB North  
Campus, W Mall Drive & Mackenzie Street  
Operating Hours: Monday through Friday, 9:30 am - 3:30 pm

# International Wire Transfers in USD

**For international wire transfers**, please use the following information:

## **International Wire Transfer Instructions (All Information Required)**

Intermediary Bank Name: Royal Bank of Canada  
Intermediary Bank Address: JP Morgan Chase, New York  
Intermediary Bank SWIFT Code: CHASUS33  
Intermediary Bank ABA Number (US): 021000021  
Credit Account 0011188448

Beneficiary Bank: Royal Bank of Canada  
Beneficiary Bank Address: John F. Kennedy Drive Branch, Nassau  
Beneficiary Bank Country: Bahamas  
Beneficiary Bank SWIFT Code: ROYCBSNS

Final Beneficiary Account Name: University of The Bahamas  
Final Beneficiary Account No: 05165-1067982  
Sender to Receiver Information: (Include reason for payment, Name of person for whom the payment is made, Student's Name and Student's ID Number, as applicable)

Once you have made payment using the payment instructions above, email a clear screenshot of the complete payment receipt to the Business Office - Accounts Receivable at [accountsreceivable@ub.edu.bs](mailto:accountsreceivable@ub.edu.bs).

A minimum of five (5) business days from the execution date of the international wire transfer and receipt of the email confirmation of payment is required for processing the payment to the student's account.

## Contact Information

### **Oakes Field Campus**

Email: [accountsreceivable@ub.edu.bs](mailto:accountsreceivable@ub.edu.bs)  
Telephone: 302-4513 or 302-4299

### **UB North Campus**

Email: [ubnar@ub.edu.bs](mailto:ubnar@ub.edu.bs)  
Telephone: 688-5913 or 302-4300 ext. 5913