

Policy on Board Self-Evaluation

Title:	Board Self-Evaluation POL 005
Policy number:	
Approval(s) required	Academic Senate <input type="checkbox"/> Board of Trustees <input checked="" type="checkbox"/> Both <input type="checkbox"/>
Date of Senate approval if required	(dd/mm/yyyy)
Date of Board approval	13/09/2023
Effective date of implementation	13/09/2023
Frequency of review required	3 years
Replacing or superseding information	None
Revision number	New
Responsible Office	Office of the University Secretary
Accountable Officer	University Secretary
Related legislation, regulation, policy, or policies	University of The Bahamas Act, 2016; Board By-laws
Appendix/Appendices	Appendix A: Board Self-Evaluation Questionnaire

1. **Authority**

The Board of Trustees.

2. **Purpose**

The purpose of this policy is to provide an opportunity for the Board to annually review its performance and receive feedback from Trustees on areas which are functioning well and areas where adjustments may be required to achieve optimal performance.

3. **Scope**

This policy applies to Trustees of University of The Bahamas.

4. **Definitions**

None.

5. **Policy Statement**

5.1. The Board of Trustees of the University of The Bahamas is committed to the continuous improvement of all aspects of the University's work.

5.2. As such, the Board of Trustees of the University of The Bahamas conduct an annual regular self-evaluation of its effectiveness and, where, necessary, takes measures to improve its performance.

6. **Procedures**

6.1. The Executive, Governance and Nominating Committee shall determine what instrument shall be used provided that the questionnaire attached hereto shall be the initial questionnaire used.

6.2. The Board Secretary shall arrange for the self-evaluation questionnaire to be administered, preferably through an online platform and shall compile the results.

6.3. The results of the self-evaluation shall be shared with the Executive, Governance and Nominating Committee, who shall further share with the Board.

Appendix A

Board Self-Evaluation Questionnaire

Part I.

Please indicate your response to the following questions by marking the appropriate box. Space is provided at the end of the survey for comments.

	Strongl y Agree	Agre e	Neutra l	Disagre e	Strongly Disagre e
Prior to their first Board meeting, Board members received adequate information to understand UB's mission and structure.					
The Board Bylaws and Board policies make clear the duties of the Board.					
Board members understand their roles and responsibilities as members of a governing board.					
The Board understands its role in setting policy and by its actions demonstrates that it appropriately defers to the administration the responsibility to administer and implement policy.					
The Board Bylaws and Board policies make clear the duties of the Board.					
Board members understand and adhere to a code of ethics and avoid any perception of potential conflicts of interest.					

Board committees have clear and appropriate responsibilities.					
Board members understand and adhere to a code of ethics and avoid any perception of potential conflicts of interest.					
The committee structure is working well.					
Meeting agendas and materials are sent in sufficient time prior to meetings.					
Board members adequately study issues, agendas and materials prior to Board meetings					
Board meetings are conducted in an orderly, efficient manner.					
Board members engage in open communication and productive engagement during meetings.					
Decisions are made on the basis of study of all available background data and consideration of the recommendations of the administration.					
The Board demonstrates a concern for the success of all students.					
The Board is knowledgeable about the educational programs and services offered at UB.					
The Board understands the fiscal condition of the					

institution and the budget process.					
The Board is appropriately involved in, and understands, the budget process.					
The Board actively supports the University's fundraising efforts.					
The Board helps promote the image of the University of The Bahamas in the community.					
The Board understands the importance of national and international accreditation.					
The Board has open and effective communications with the president.					
The Board and the president have a positive, cooperative relationship.					

Part II.

Please provide your responses to the following questions.

1. What are the strengths of the Board?	
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<p>2. What would you consider to be the Board's major accomplishments this past year?</p>	
<p>3. What specific goals would you suggest the Board pursue for next year?</p>	
<p>4. Do you have any concerns in the way the Board now functions? If so, please identify the area(s) along with suggestions for improvement.</p>	
<p>5. What are areas for improvement and how can these be addressed?</p>	
<p>6. Please provide any additional comments.</p>	

