## **Student Accounts Receivable**

## **UB Online Payment Plan**

The University of The Bahamas Online Deferred Payment Plan (Payment Plan) is a voluntary short-term instalment payment option offered to provide budgetary assistance in meeting a student's semester tuition and fee expenses.

Information on the Deferred Payment Plan is on the University's website at https://www.ub.edu.bs/admissions/deferred-payment-plan/.

UB students who are Bahamian citizen, Bahamian resident, or both, who wish to defer their semester payments, may enroll in a Payment Plan once they meet the **eligibility requirements**.

The UB Payment Plan is available online as a payment option within <a href="Banner Self-Service">Banner Self-Service</a>(Student). When you log into your Banner Self-Service(Student) account, the "Online Payment, Payment Plans and Account Activity" tab appears. Click the button, and the "Enroll in Payment Plan" option will appear under Student Account. Selecting the "Enroll in Payment Plan" option takes you to the Payment Plan Enrollment page. Select the semester you may enroll in and review the Payment Plan details.

Before enrollment, you are required to:

- a) Schedule the instalment payments to be automatically deducted from the card provided on the instalment payment due and
- b) Acknowledge and accept the Payment Plan terms and conditions.

Once you check "I agree to the terms and conditions" and click "Continue" your payment will begin to process.

## **Eligibility Requirements**

Student must meet eligibility requirements; including:

- a) Minimum \$300.00 outstanding balance in Tuition and Fees
- b) Must be a Bahamian Citizen and/or Bahamian Resident
- c) Must have paid all prior semesters/sessions account balances in full

## **Contact Information**

Email: <u>accountsreceivable@ub.edu.bs</u> Telephone: 302-4513 or 302-4299