

Student Accounts Receivable

Payment Options

Bill Payment

Your student account balance and account activity including, charges, payments, scholarship/financial aid awards and payment plans are available in [Banner Self-Service\(Student\)](#).

UB Online Payment Portal

The quickest and most efficient option is to pay via the online Payment Portal in [Banner Self-Service\(Student\)](#).

The payment portal accepts Visa or MasterCard credit card, or debit card. Payments via the online Payment Portal are applied to the student's account in real-time.

In Person

You may pay in person at the Cashiers' Cage during operating hours.

Visa or MasterCard credit, or debit cards, cash, bank drafts and cheques drawn on corporate entities are accepted as payment.

Payments at the Cashiers' Cage are applied to the student's account in real-time.

Operating Hours:

- a) Cashiers' Cage at the Portia Smith Building, **Oakes Field Campus**:
Monday through Friday, 9:30 am - 3:30 pm
- b) Cashiers' Cage at the Teacher's Credit Union Building, **UB-North Campus**:
Monday through Friday, 9:30 am - 1:00 pm

Online Direct Deposit/ Wire Transfers – Local Transfers

NOTE: Only to be used when other payment options are not feasible.

For local online direct deposit/wire transfer, please use the following information:

Direct Deposit/Wire Transfer Instructions – Local Transfers

Beneficiary Bank: Royal Bank of Canada

John F. Kennedy Drive Branch

Branch Code: 05165

Beneficiary Name: University of The Bahamas – Book account

Beneficiary Account Number: 1067982

Beneficiary Address: University Drive, Nassau Bahamas

Additional Information: Include (a) Student's Full Name and ID Number, (b) Bank Account Holder's Full Name (if different from Student's Name) and (c) Reason for payment

In Addition: After payment is completed using the above instructions, send an email confirmation of payment to Business Office - Accounts Receivable, email (accountsreceivable@ub.edu.bs), with a clear image of the completed payment receipt with the payment details.

A minimum of three (3) business days from the execution date of the local online direct deposit/wire transfer and receipt of the email confirmation of payment is required for processing the payment to the student's account.

Wire Transfers – International Transfers

For international transfers, please use the following information:

International Wire Transfer Instructions (All Information Required)

Intermediary Bank Name: Royal Bank of Canada

Chase Manhattan Bank, New York

Intermediary Bank SWIFT Code: CHASUS33

Intermediary Bank ABA Number (US): 021000021

Credit Account 0011188448

Beneficiary Bank Name: Royal Bank of Canada

Beneficiary Bank Address: John F. Kennedy Drive Branch, Nassau

Beneficiary Bank Country: Bahamas

Beneficiary Bank SWIFT Code: ROYCBSNS

Final Beneficiary Account Name: University of The Bahamas – Book Account

Final Beneficiary Branch: John F. Kennedy Drive Branch

Final Beneficiary Branch Code: 05165

Final Beneficiary Account Number: 1067982

Final Beneficiary Address: University Drive, Nassau Bahamas

Additional Information: Include (a) Student's Full Name and ID Number, (b) Bank Account Holder's Full Name (if different from Student's Name) and (c) Reason for payment

In Addition: After payment is completed using the above instructions, send an email confirmation of payment to Business Office - Accounts Receivable, email (accountsreceivable@ub.edu.bs), with a clear image of the completed payment receipt with the payment details.

A minimum of five (5) business days from the execution date of the international wire transfer and receipt of the email confirmation of payment is required for processing the payment to the student's account.

Contact Information

Email: accountsreceivable@ub.edu.bs

Telephone: 302-4513 or 302-4299