

Senators Present:

Dr. Nicolette Bethel, Faculty Representative, Social Sciences, Professor, Chair
Dr. Dion Hepburn, Faculty-At-Large, Associate Professor, Vice Chair
Mr. William Fielding, Administration, Data Analyst, Institutional Strengthening, Secretary
Dr. A. Marie Sairsingh, Faculty Representative, Professor, English Studies, Assistant Secretary
Ms. Janyne Hodder, Administration, Acting President & CEO
Dr. Maria Woodside-Oriakhi, Provost & Vice-President Academic Affairs
Dr. Marlo Murphy-Braynen, Administration, Dean, Business
Dr. Veronica Toppin, Administration, Interim Dean, Pure & Applied Sciences
Ms. Catharine Archer, Faculty-At-Large Representative, Librarian II
Dr. Christine Kozikowski, Faculty Representative, Associate Professor, English Studies, Parliamentarian
Mr. Shelby McPhee, Adjunct Faculty Representative
Dr. Nerese Wallace-Bandelier, Faculty Representative, Associate, Education
Mr. Paul McCann, Faculty Representative, Assistant Professor, Education
Dr. Larry Russell Jr. Faculty Representative, Assistant Professor, Chemistry, Environmental & Life Sciences
Dr. Kayla Stubbs, Faculty Representative, Associate Professor, Chemistry, Environmental & Life Sciences
Mrs. Dale McHardy, Faculty Representative, Assistant Professor, Business
Mrs. Justina Toote-Knowles, Faculty Representative, Nursing and Allied Health Professions
Dr. Paul Jones, Faculty Representative, Professor, Communication and Creative Arts
Dr. Marky Jean-Pierre, Faculty Representative, Assistant Professor, Communication and Creative Arts
Dr. Amin Kabir, Faculty Representative, Associate Professor, Mathematics, Physics & Technology
Ms. Renate Roberts-McWilliam, Faculty Representative, Assistant Professor, Mathematics, Physics & Technology
Mr. Mario Adderley, Faculty Representative, Assistant Professor, Dean, TheCALM
Dr. Ruth Gardiner, Faculty Representative, Associate Professor, TheCALM
Dr. Camille Smith, Assistant Director, Counsellor II, Libraries/Counselling
Ms. Natasha Taylor, Staff Representative, Administrative Assistant II, CeLearn
Mrs. Lesvie Archer, Staff Representative, Policy Fellow, Public Policy Institute
Mr. Anthony Ferguson, Jr. Student Representative – UB North
Ms. Alexandria Neely, Student Representative

Late Senators

Mrs. Decoda Darville, Staff Representative, Assistant Director, Campus Life
Ms. Jessica Minnis, Faculty Representative, Professor, Social Sciences
Mrs. Karol Mackey-Missick, Faculty Representative, Assistant Professor, Nursing & Allied Health Professions
Dr. Thalia Micklewhite, Administration, Dean, Social and Educational Studies

Absent with Apologies

Ms. Claire Charlow-Patton, Staff Representative, Registrar
Mrs. Leslie Dorsett-Lewis, Director, CeLearn, UB North
Ms. Vivian McIntosh, Staff Representative, UB-North, Assistant Director, Enrolment and Retention
Ms. Lennise Lopez, Staff Representative, UB North, Assistant Registrar
Mrs. Keturah Babb-Higgs, Staff Representative, Director of Government Relations & Civic Engagement

Absent Senators

Dr. Sophia Rolle, Adjunct Faculty Representative
Mrs. Michelle Cunningham, Assistant Professor, Business
Ms. Shannon Louissaint, Student Representative
Mr. Kamrenn King, Student Representative

MINUTES

1. **Call to Order** - The meeting was called to order at 2:19 p.m. by N. Bethel.
2. **Roll Call** - This was taken by W. Fielding.
3. **Prayer** - The prayer was offered by D. Hepburn.
4. **Approval of Agenda** – On a motion by C. Archer and seconded by P. Jones the agenda for the meeting was accepted as presented.
5. **Remarks** – Chair of the Board of Trustees (BOT), Allyson Maynard-Gibson, KC
The Chair repeated the Board’s commitment to shared governance and acknowledged the good working relationship she has with the Chair of the Academic Senate. Both the Board and the Academic Senate continue to explore the implementation of shared governance at the University.

National and international accreditation remains top of the Board’s priorities. The submission of UB’s application for candidacy could only have been made with the assistance of the Academic Senate, for which she was sincerely grateful.

The BOT has been negotiating a loan that will enable UB to improve its capital facilities at the Oakes Field Campus and at UB North. The C and D buildings at UB North have been completed and renovations on buildings A and B are planned to start soon.

6. **Remarks – Chair, Academic Senate**

Chair, Academic Senate thanked the BOT Chair for her remarks and commitment to shared governance.

She then gave an update on activities since October 2024. The resolution that was presented to President Hodder and Board of Trustees had had an immediate response. The Chair was invited to a meeting by the President and the graduation committee to discuss ideas of how the Academic Senate would like to see the graduation ceremony changed. There was a discussion about a joint statement between the Academic Senate and BOT; however, the BOT had a different perspective on the resolution of the Academic Senate. The resolution of the Academic Senate is public and the action resulting from it is under way.

The Chair was assured that the graduation ceremony will be no longer than two hours and it is being revised to take into consideration other issues. Among the changes, some will be symbolic and other substantive. One of the symbolic changes is that the BOT and the Academic Senate will receive equal prominence at the graduation ceremony, and the Chair of the Academic Senate will wear a robe matching those worn by Trustees.

The Office Bearers have submitted a budget for the Academic Senate which will allow the Academic Senate to cover the cost of training, and clerical and symbolic items.



The Chair thanked the Board of Trustees Chair for continuously involving the Academic Senate in matters such as the Presidential Search. The Chair indicated her satisfaction with Board of Trustees' commitment to shared governance. It is important for the Academic Senate to educate the University and the wider Bahamian communities about the Academic Senate, what it does and how things have changed and will continue to change. The Chair expressed her desire to start this education by using various media outlets. She encouraged all senators to participate in this process.

7. Approval of Minutes November 2024 – Deferred

8. New Business

As a consequence of the recent malicious attack on the University's IT infrastructure, the Academic Papers could not be circulated in advance of the meeting. As a result of these exceptional circumstances, senators were asked to provisionally approve the papers. The Secretary undertook to circulate the papers to all senators. Senators having concerns about the papers were requested to contact the Secretary by 5 pm on 12 February 2025 and concerns about curriculum papers should be emailed to Senator Paul Jones and the Secretary by 5pm on 19 February 2025. If no concerns were raised, the papers would be considered approved.

8.1 Graduation Papers

AS Paper No. 25-13	Candidates for Graduation Spring 2024	MPT Addendum
AS Paper No. 25-14	Candidates for Graduation Summer 2024	BUSI Addendum
AS Paper No. 25-15	Candidates for Graduation Summer 2024	NAHP Addendum
AS Paper No. 25-16	Candidates for Graduation Summer 2024	SOSC Addendum 2
AS Paper No. 25-17	Candidates for Graduation Summer 2024	SOSC Addendum 3
AS Paper No. 25-18	Candidates for Graduation Summer 2024	THECALM Addendum
AS Paper No. 25-19	Candidates for Graduation Summer 2024	THECALM Addendum 2
AS Paper No. 25-20	Candidates for Graduation Summer II 2024	CCA
AS Paper No. 25-21	Candidates for Graduation Fall 2024	BUSI
AS Paper No. 25-22	Candidates for Graduation Fall 2024	CCA
AS Paper No. 25-23	Candidates for Graduation Fall 2024	CELS
AS Paper No. 25-24	Candidates for Graduation Fall 2024	MPT
AS Paper No. 25-25	Candidates for Graduation Fall 2024	NAHP
AS Paper No. 25-26	Candidates for Graduation Fall 2024	EDUC
AS Paper No. 25-27	Candidates for Graduation Fall 2024	SOSC
AS Paper No. 25-28	Candidates for Graduation Fall 2024	THECALM

Decision: Following a motion moved by J. Minnis and seconded by M. Murphy-Braynen, Graduation AS Papers No. 25-13, AS Paper No. 25-14, AS Paper No. 25-15, AS Paper No. 25-16, AS Paper No. 25-17, AS Paper No. 25-18, AS Paper No. 25-19, AS Paper No. 25-20, AS Paper No. 25-21, AS Paper No. 25-22, AS Paper No. 25-23, AS Paper No. 25-24, AS Paper No. 25-25, AS Paper No. 25-26, AS Paper No. 25-27 and AS Paper No. 25-28 were provisionally approved as a batch, with no senators abstaining or opposing.

8.2 Curriculum Papers

AS Paper No. 25-1	EDUC 460 – Physical Education in the Secondary School (Revised)
AS Paper No. 25-2	EDUC 464 – Computer Studies in the Secondary School (New)
AS Paper No. 25-3	EDUC 466 – Music in the Secondary School (New)
AS Paper No. 24-196	EDUC 467 – Visual Arts in the Secondary School (New) (Edited)
AS Paper No. 25-4	EDUC 468 – World Languages in the Secondary School (New)
AS Paper No. 25-5	PEDU 143 – Swimming (Revised)
AS Paper No. 25-6	PEDU 157 – Human Anatomy and Physiology (Revised)
AS Paper No. 25-7	PEDU 173 – Teams Games I (Revised)
AS Paper No. 25-8	PEDU 174 – Teams Games II (Revised)
AS Paper No. 25-9	PEDU 175 – Individual and Dual Sports (Revised)
AS Paper No. 25-10	LAWS 450 – Medical Law and Ethics (Revised)
AS Paper No. 25-11	LAWS 480 – Law of Trust (Revised)
AS Paper No. 25-12	PUBA 101 – Governance, Citizenship and Responsibilities (New)

Decision: *Following a motion moved by P. Jones and seconded by C. Kozikowski, Curriculum AS Papers No. 25-1, AS Paper No. 25-2, AS Paper No. 25-3, AS Paper No. 25-4, AS Paper No. 25-5, AS Paper No. 25-6, AS Paper No. 25-7, AS Paper No. 25-8, AS Paper No. 25-9, AS Paper No. 25-10, AS Paper No. 25-11 and AS Paper No. 25-12 were provisionally approved as a batch, with no senator abstaining and one senator opposing.*

8.3 Report from Academic Senate Committees

8.3.1 Academic Policies Committee - Catharine Archer – Chair

Due to extenuating circumstances the Committee was unable to have a meeting. However, she anticipated that the Archives, Online Learning and other policies will be completed and presented at the next Academic Senate meeting. The Secretary reminded the Committee Chair that there is a need for a policy on Intellectual Property Rights to accompany the online learning policies.

8.3.2 Faculty Development Committee - Ruth Gardiner – Chair

R. Gardiner reported that the committee has not had an opportunity to meet; however, work was in progress.

8.3.3 Faculty Handbook Committee -Neresa Wallace-Bandelier – Chair

N. Wallace-Bandelier reported that the Committee has not met recently therefore there was nothing to report at this time; however, they will carry on the work of the committee.

8.3.4 Student Affairs Committee – D. Darville – Chair

D. Darville reported that they have not met for the semester but they are expected to have a report once they convene in March 2025.

The Secretary reminded the Chair that the Committee should work with Student Affairs to ensure that the elections for the Student Senators were completed before the end of the semester.

8.3.4 Statutes, Bye-Laws and Rules Committee – T. Micklewhite - Chair

T. Micklewhite reported that at their meeting in October 2024, the Committee focused on clarifying the eligibility criteria for Senate membership. The Committee discussed amending Bye-law 4.3.11 that required Adjunct Faculty who wish to be members of the Senate to be employed for a minimum of three consecutive academic years, which should be aligned with the UB Act.

The Committee considered extending student senators' term to two years with the possibility of being re-elected. Additionally, the Committee looked at the need to address the voting process. The Committee will meet on 3 March and/or 25 March 2025.

8.3.5 Promotion, Tenure and Post-tenure Committee – M. Jean-Pierre - Chair

M. Jean-Pierre reported that the Committee had meetings scheduled for this semester. The Committee has continued the work from last semester which included work on the criteria of Tenure and Post Tenure, as well as Promotion. The Committee should have some measurable progress to report at the end of this semester.

8.3.6 Research & Creative Works Committee – A. Kabir - Chair

The Committee met on 28 January 2025. The Chair of the Academic Senate attended the meeting and she raised a few matters about the TORs.

One of the concerns raised was the Institutional Review Board with senators needing to have a better understanding about the application process for research projects. The Committee intends to invite the Chair of Institutional Review Board to a meeting. There are two positions on the Committee that need to be filled, one from Liberal and Fine Arts and the other from Social and Educational Studies. The Committee had had some discussions about a student symposium to involve students in research. The Academic Chair raised the matter of the legislation regarding research and researchers, which is an ongoing challenge. She asked the Committee to gather recommendations from senators on how this might be addressed.

8.3.7 Curriculum/Academic Programmes – P. Jones - Chair

P. Jones reported that the Committee had met four times in fall 2024, as scheduled. He thanked all of the committee members for their support at those meetings. The Committee met on 21 January 2025 and it reviewed and approved 33 courses for this academic year. Their next meetings are scheduled for 3 and 18 March, and 1 April 2025.

9. **Adjournment**

Following a motion by C. Archer and seconded by R. Gardiner the meeting was adjourned at 3:44 p.m.

Secretary's note: Due to ongoing IT issues no Zoom connection could be established with UB North, so all senators resident at UB North are marked as absent with apologies.

The AS Papers provisionally approved at this meeting were subsequently approved as no concerns were received by the due date.

The following papers were approved by round robin:

24-Feb-25	AS Paper No. 25-29	EDUC 432 - Kinesiology (Revised)
	AS Paper No. 25-30	PEDU 204 - Test and Measurement in Physical Education (Revised)
	AS Paper No. 25-31	PEDU 210 - Sports Officiating (Revised)
	AS Paper No. 25-32	PEDU 230 - Fundamental Motor Skills (New)
	AS Paper No. 25-33	PEDU 240 - History of Physical Education (Revised)
	AS Paper No. 25-34	PEDU 245 - Health Education (Revised)
	AS Paper No. 25-35	PEDU 246 - Track and Field (Revised)
	AS Paper No. 25-36	PEDU 347 - Corrective and Adaptive Physical Education (Revised)
25-Feb-25	AS Paper No. 25-37	PEDU 400 - Management of Physical Education and Sports (Revised)
	AS Paper No. 25-38	Candidates for Graduation Fall 2024 THeCALM Addendum
	AS Paper No. 25-39	Candidates for Graduation Fall 2024 NAHP Addendum