

**Senators Present:**

Dr. Walteria Tucker-Rolle, Administration, Director (Interim), American Corner- Nassau, Chair  
Dr. Theresa Moxey-Adderley, Faculty Representative, Professor, Nursing & Allied Health Profession, Vice Chair  
Mr. William Fielding, Staff Representative, Director, Institutional Strengthening, Secretary  
Ms. Catharine Archer, Counsellor/Librarian Faculty Representative, Librarian II, University Libraries, Assistant Secretary  
Dr. Edward Bethel, Staff Representative, Director, UB Open Learning, (CELEARN), Parliamentarian  
Dr. Maria Woodside-Oriakhi, Vice-President, Academic Affairs  
Dr. Douglas Barkey, Administration, Dean, Liberal & Fine Arts  
Dr. Veronica Toppin, Administration, Interim Dean, Pure & Applied Sciences  
Dr. Thalia Micklewhite, Administration, Dean, Social and Educational Studies  
Ms. Remelda Moxey, Administration, Dean, Graduate Studies and Research  
Dr. Larry Russell Jr. Faculty Representative, Assistant Professor, Chemistry, Environmental & Life Sciences  
Dr. Kayla Stubbs, Faculty Representative, Associate Professor, Chemistry, Environmental & Life Sciences  
Dr. Norrisa Newton, Faculty Representative, Assistant Professor, Education  
Dr. Natasha Swann, Faculty Representative, Assistant Professor, Education  
Dr. Christine Kozikowski, Faculty Representative, Assistant Professor, English Studies  
Dr. A. Marie Sairsingh, Faculty Representative, Professor, English Studies  
Dr. Dion Hepburn, Faculty-At-Large, Associate Professor  
Mrs. Michelle Cunningham, Assistant Professor, Business  
Ms. Dale McHardy, Faculty Representative, Assistant Professor, Business  
Ms. Renate Roberts-McWilliam, Faculty Representative, Assistant Professor, Mathematics, Physics & Technology  
Dr. Marky Jean-Pierre, Faculty Representative, Assistant Professor, Communication and Creative Arts  
Dr. Paul Jones, Faculty Representative, Associate Professor, Communication and Creative Arts  
Mrs. Karol Mackey-Missick, Faculty Representative, Assistant Professor, Nursing & Allied Health Professions  
Dr. Nicolette Bethel, Faculty Representative, Associate Professor, Social Sciences  
Dr. Yvette Pintard-Newry, Faculty Representative, Associate Professor, Social Sciences  
Dr. Ruth Gardiner, Faculty Representative, Associate Professor, The CALM  
Ms. Gladys Sawyer, Faculty Representative UB-North, Counsellor II  
Ms. Claire Charlow-Patton, Staff Representative, Registrar  
Ms. Leterah Munnings, UB-North Staff Representative, UB-North, Director of Institutional Partnerships, Leadership and Global Studies

**Absent with Apologies**

Dr. Marlo Murphy-Braynen, Administration, Interim Dean of Business  
Dr. Amin Kabir, Faculty Representative, Assistant Professor, Mathematics, Physics & Technology

**Absent Senators**

Dr. Andrew Moxey, Administration, Dean of Faculty, UB-North  
Dr. Syed Qudus, Faculty-At-Large, Assistant Professor  
Mr. Eldred Saunders, Faculty Representative, Assistant Professor, The CALM  
Ms. Gladys Pinder-Miller, Staff Representative, Coordinator, CELEARN  
Mr. Renbert Mortimer II, Staff Representative, Public Relations and Brand Coordinator  
Dr. Anishka Taylor-Tanis, Adjunct Faculty Representative  
Ms. Sheena Davis, Adjunct Faculty Representative  
Ms. Bridgette Stuart, Staff Representative, Assistant Director, IT Asset Manager

## MINUTES

1. **Call to Order** - The meeting was called to order at 2:15 p.m. by W. Tucker-Rolle.
2. **Roll Call** - This was taken by W. Fielding.
3. **Prayer** - The prayer was offered by W. Fielding.
4. **Approval of Agenda** - On a motion by E. Bethel and seconded by D. Hepburn the agenda for the meeting was accepted with an amendment to include 6.2., the motion was approved with one abstention.
5. **Minutes of the Meeting of 20<sup>th</sup> June 2023**

5.1 A discussion arose focused on the difference between a meeting which was continued and one which was adjourned. The Parliamentarian indicated the difficulties associated with a continued meeting, noting that for a continued meeting that the same agenda would be followed and the same people should be in attendance. As the people in attendance at this meeting were different from those at the last meeting, it was determined that the appropriate action would be to adjourn the last meeting retrospectively. E. Bethel moved a motion, seconded by M. Oriakhi to adjourn retroactively the meeting of June 20. This motion was passed. Given that the agenda had been approved for today's meeting, N. Bethel made a motion, seconded by R. Moxey that the minutes should be approved with the following correction: Page 7, the motion was to "continue" the meeting, not adjourned. This was approved by senators.

### 5.2 Matters Arising from the minutes

- a. The Secretary noted that a concern had arisen from the motion on page 2 (Minutes of Closed Meetings) which included the word, "or" so that it was clear as to what should actually be done in a particular instance. As that motion governed the working of the Academic Senate, it was suggested that this matter should be sent to the Statutes and By-Laws Committee for consideration as to how the motion should be implemented. It would be beneficial if the Statutes and By-Laws Committee would analyse the implications of this motion of the Academic Senate and provide a practical solution by August or September 2023. He said that the Academic Senate should avoid burying policies or guidance as to how the Academic Senate should function in the minutes, rather than having them clearly expressed and as required included in the Statutes and By-Laws. The Chair asked that the Committee action this.
- b. In response to a question as to if a letter had been drafted and sent to President Rolland (page 3), W. Tucker-Rolle said that it had been sent. A question was also asked if a welcome letter would be sent to the incoming president, Ms. J. Hodder. The Chair said President Hodder would assume office on the 1<sup>st</sup> July 1, 2023, and that a letter of welcome will be sent on the 3<sup>rd</sup> July, 2023. The Chair indicated that there was no need for motions and votes on such matters, as they would be expected to be sent as a matter of courtesy. E. Bethel confirmed – No motion is necessary; it is an expectation.

W. Tucker-Rolle told the Academic Senate that the Chair of the Academic Policies Committee had resigned as chair and this presentation would be her last in that capacity.

6. New Business

6.1 Policies for Approval

Prior to a vote on each policy individually, there was a discussion as to whether or not these related policies could be approved as a batch. A result of the varied discussion on each policy, it was agreed that each policy would be voted on separately. The Chair reminded senators that only faculty senators should vote. In order to facilitate the answering of questions raised by senators, Ms. Elise Bain, the University Librarian was invited to respond to senator's questions.

AS Paper No. 23-106 Policy on Inter-Library Loan and Document Delivery Services (Revised)

**Decision: Following a motion moved by N. Newton and seconded by D. Hepburn, AS Paper No. 23-106, the policy was approved.**

1 opposed

AS Paper No. 23-107 Policy on External Access to University of The Bahamas Libraries (Revised)

**Decision: Following a motion moved by N. Newton and seconded by G. Sawyer, AS Paper No. 23-107, the policy was approved.**

2 opposed

4 abstentions

AS Paper No. 23-108 Policy on Circulation and Use of Library Materials (Revised)

**Decision: Following a motion moved by N. Newton and seconded by D. Hepburn, AS Paper No. 23-108, the policy was approved.**

1 opposed

1 abstention

AS Paper No. 23-109 University Libraries Collection Development Policy (Revised)

**Decision: Following a motion moved by N. Newton and seconded by M. Woodside-Oriakhi, AS Paper Nos. 23, 109 the policy was approved.**

4 opposed

2 abstentions

M. Woodside-Oriakhi thanked the Academic Policies Committee for reviewing the policies on the new template. She then read Section 3 on page 11 of the University of The Bahamas Act that indicated that policies that were on a College of the Bahamas template would be moved to the University of The Bahamas template. Only when policies were revised, such as the policies presented today, would it be necessary for them to come to the academic Senate for approval.

6.2 Amendments of Terms of Reference

E. Bethel highlighted two sets of Terms of Reference amendment recommendations that were initially presented to the Academic Senate on the 12<sup>th</sup> April 2023. In the first instance, the changes were similar to those discussed with the changing of The College of The Bahamas template to University of The Bahamas template. The language change was from "faculties" to "colleges" in general. In specific cases, where a



new college was created, that language was added to the appropriate parts of the Terms of Reference. This was planned to be voted on in the May 2023 meeting but it did not happen.

On a motion by E. Bethel and seconded by W. Fielding the changes to the Terms of Reference of all of the committees are to reflect the new academic structure of the University of The Bahamas as described in the amendment table was approved.

The second item was also presented at the 12<sup>th</sup> April 2023 meeting and these were suggested amendments to the Terms of Reference of the Student Affairs committee. They suggested that meetings can be held either virtually, face-to-face or hybrid and also to reflect the proposed amended constitution of that committee. The issues were: (a) that there were four student senators on this committee, so it would mean that student senators would not be available to serve on other committees and (b) there were insufficient places on committees for staff senators to serve.

Following a motion by E. Bethel and seconded by M. Woodside-Oriakhi, senators agreed to adopt the amendments to the Terms of Reference of the Student Affairs Committee as presented in the table which had been circulated to senators.

7. Remarks: M. Woodside-Oriakhi, VP Academic Affairs

She had been asked why the Academic Calendar had not come to Academic Senate for approval. She said that the calendar was not within the purview of the Academic Senate. The dates in the calendar are determined by the various administrative offices within the University, such as the Board of Trustees, the Registrar's Office and the Business Office etc. There are also policies which governed dates such as mid-semester breaks, etc. She suggested that previously the calendar had been shared with the Academic Senate as a matter of courtesy.

It was indicated that the Senator Handbook may need amendment with regard to what is said about the Academic Calendar. E. Bethel recommended that the Statutes and By-Laws Committee reexamine the Handbook and recommended a revision in the light of M. Woodside-Oriakhi's comments.

In closing the meeting, the Chair noted that the Secretary would circulate the Minutes via round-robin so that the Academic Senate could have a full set of approved minutes for this year.

On a motion moved by D. Hepburn and seconded by Y. Pintard-Newry, the meeting was adjourned at 4:02 p.m.

Ordinary Academic Senate Meeting  
Continuation from 20<sup>th</sup> June 2023  
Tuesday, June 27, 2023, 2:00 p.m. – 4:00 p.m.  
By Zoom only  
The meeting was recorded.



UNIVERSITY  
OF THE BAHAMAS

**Secretary's note:**

The following paper was approved on the 7<sup>th</sup> July 2023 by electronic voting, with 20 approving and one senator abstaining:

AS Paper No. 23-156      Programme Requirements: Bridge Certificate: Hospitality Bridge (Revised)

An amendment to the prerequisites in the circulated paper was suggested by T. Micklewhite and supported by three others. M. Oriakhi stated by email (4<sup>th</sup> July 2023) that the change would be incorporated into the final version.

The minutes of the meeting of the 27<sup>th</sup> June 2023 were approved by electronic voting on the 11<sup>th</sup> July: 21 approving, 3 approving with suggested amendments, and one senator abstaining.