



Present:

Ms. Bernadette Robins, Chairman
Dr. Maria Oriakhi, Secretary
Ms. Natasha Gibson, Staff Representative, Parliamentarian, OUR
Ms. Moseeta Ferguson, Staff Representative, Administrative Assistant, Academic Affairs
Mr. Eardley Grant, Faculty Representative, Assistant Professor, Business & Hospitality Management
Dr. Walteria Tucker-Rolle, Faculty Representative, Assistant Professor, Communication and Creative Arts
Mr. Philip Armbrister, Faculty Representative, Assistant Professor, Mathematics, Physics and Technology
Dr. Andre Neely, Faculty Representative, Associate Professor, Education
Dr. Claude McNamara, Faculty Representative, Assistant Professor, Mathematics, Physics and Technology
Dr. June Wilson, Faculty-at-Large Representative, Professor, Business and Hospitality Management
Ms. Jessica Minnis, Faculty Representative, Professor, Social Sciences
Dr. Ingrid Gibson-Mobley, Faculty Representative, Associate Professor, Nursing and Applied Health Professions
Mr. Terry Campbell, Faculty Representative, Assistant Professor, Nursing and Applied Health Professions
Mrs. Lottis Knowles, Faculty-at-Large Representative, Acting Dean, Liberal and Fine Arts
Dr. Edward Bethel, Staff Representative, Director, Open Learning, CELEARN
Dr. Carlton Watson, Dean, Pure and Applied Sciences
Mr. William Fielding, Staff Representative, Director, Institutional Strengthening
Dr. Berthamae Walker, University Librarian
Dr. Vikneswaran Nair, Dean, Graduate Studies and Research
Mrs. Remelda Moxey, Dean, Business, Hospitality and Tourism Management
Dr. Ruth Sumner, Dean, Social and Educational Studies
Mrs. Denece Mackey, Staff Representative, Executive Assistant, Office of the Provost, Recorder
Dr. Linda Davis, Provost

Late

Mr. Devain Maycock, Faculty Representative, Instructor, Culinary Arts and Tourism Studies
Mrs. Christine Moseley-Rolle, Faculty Representative, Instructor, Culinary Arts and Tourism Studies
Dr. Christine Kozikowski, Faculty Representative, Assistant Professor, English Studies
Ms. Catharine Archer, Faculty Representative, Libraries and Counselling Representative, University Libraries

Apologies

Dr. Kelley Duncanson, Faculty Representative UB-North, Assistant Professor, Business & Hospitality Management
Mrs. Wilola Carroll, Staff Representative UB-North, Administrative Assistant
Dr. Ava Thompson, Faculty Representative, Associate Professor, Social Sciences
Mrs. Bridgette Rolle-Hogg, Faculty Representative, Professor, Chemistry, Environmental & Life Science
Dr. Faith Butler, Faculty Representative, Associate Professor, Education
Dr. Lorraine Bastian-Jones, Staff Representative, Director, Personal & Professional Development, CELEARN
Mrs. Krista Walkes-Francis, Faculty Representative, Assistant Professor, English Studies
Mr. Deon Stewart, Parliamentarian, Adjunct Faculty, Chemistry and Environmental Studies
Dr. Peter McWilliam, Dean of Faculty, UB-North
Mrs. Joyanne Thompson, Faculty Representative, Assistant Professor, Chemistry, Environmental & Life Sciences

Absent

Mrs. Christine Diment, Faculty Representative, Assistant Professor, Communication and Creative Arts
Mr. Jeron Johnson, Student Representative
Mr. Ryan Rolle, Student Representative
Miss Philicity Gibson, Student Representative, UB-North
Mr. Mackerson Charles, Student Representative
Mr. Keith Thompson, Faculty Representative, Adjunct Faculty, Business & Hospitality Management



MINUTES

1. **Call to Order** – The meeting was called to order at 2:13 p.m.
2. **Prayer** – The prayer was given by J. Wilson
3. **Roll Call/Apologies** – by D. Mackey
4. **Approval of Agenda**

On motion made by L. Davis and seconded by P. Armbrister, the Agenda was unanimously approved.

5. Approval of the Minutes 12th March 2019

On motion made by E. Bethel and seconded by B. Walker, the Minutes of 12th March 2019, carried with 23 approvals and 1 abstention as amended to indicate that Dr. Faith Butler was present; W. Tucker-Rolle said the prayer instead of W. Fielding; to change 20119 to 2019 (page 4); correct numbering and to reword decision to read "On motion made by P. Armbrister and seconded by F. Butler, the Academic Calendar 2017-2020 was approved as adjusted."

6. Matters Arising from the Minutes of 12th March 2019

Matters arising from the Minutes included:

1. Item 7.2. – The title Banking and Finance: Private Banking, has been confirmed as the correct name.
2. Item 7.4 – The title Foreign Language programme has been confirmed as indicated.
3. Item 7.5 – Chavon Pinder - all documents have been located; she will be on a subsequent graduation paper.
4. Item 7.6 – The Registrar's Office will now indicate candidates for dual degrees or double majors on the graduation paper.
5. The Placement Examinations are still set for dates indicated. The pricing for the exams are being finalized.
6. Information regarding final examinations is needed very soon. The Deans have the responsibility for ensuring that the Chairs submit the necessary information and coordinate accordingly.
 - a. Deans have been provided with the comprehensive list of all courses in which Seniors are enrolled. They need now to go through the list and confirm with the relevant Chair and HOD if there is a final examination or not.
 - b. Deans need to ascertain from the Chair and/or HOD which single section courses will be offering final exams in the final week of classes. Once this information is conformed and submitted, Testing Services will generate a mini schedule. This schedule will then be sent to the list of Seniors so they can review and determine if there are any conflicts.



7. New Business

7.1. Faculty Assembly

Presented by C. Watson

Summary Update

A survey of several universities throughout the United States suggest that there are no overarching principles for the establishment of a faculty assembly and in fact the term is used in many different ways to convey many very different things. For example, the faculty assembly at University of Pittsburg is for all practical purposes a faculty senate. In some jurisdictions a faculty assembly exists as a mechanism to facilitate communication between the administration and the faculty. This has great currency in arrangements where senates are void of administrators; however, the arrangement of the UB's Academic Senate does not reflect this model.

Of the more than 15 universities viewed, not a single university mirrors the look and functionality of what is being proposed. Moreover, very few universities have faculty assemblies of any sort. This does not mean that we should limit ourselves based on this; however, any suggestion that faculty assembly are widespread is not supported by the review of the committee. The committee thinks that to rush and insert another layer into our still developing Academic Senate would be unwise - especially if it adds to the inefficiency of an already inefficient system.

In those instances, where there were both faculty assemblies and senates, the faculty assembly was involved in curricular matters; such arrangements were focused at the faculty/college/institute level (University of Florida/ Institute of Food and Agricultural Sciences for example). This is consistent with what the committee believes should happen at the faculty boards or an expanded version of faculty board. This should also facilitate a broader discussion of shared governance at the faculty level.

Recommendations

Based on these findings the ^{Dr Watson}Committee recommends that

- Senate set aside consideration of a faculty assembly at this time;
- Senators should spend more time becoming familiar with a faculty assembly and what is being proposed;
- Whatever structure is decided upon, it should not add to the bureaucracy or limit the efficiency of what is being proposed; and
- Explore alternative arrangements that facilitate broader participation. This can include opening Senate meetings to all faculty and disseminating, agenda, information and decisions in a timely manner.



It is further recommended that the committee spend more time discussing the faculty assembly concept before making a final recommendation for vote by the Academic Senate.

Decision: E. Bethel moved and J. Minnis seconded the motion that AS set aside discussing the Faculty Assembly at this time, to resume discussions on 9th April, at which time the final Report will be submitted. AS Secretary requested an amendment of the motion to the week of 8th April, in the event the AS cannot allow for the 9th April meeting. The amended motion was approved with a vote of 23 approvals and 1 disapproval.

8. Other Business

No other business

9. Adjournment

On motion made by R. Moxey and seconded by L. Knowles, the meeting was adjourned at 3:47 pm until Tuesday, 26th March 2019.