

Extraordinary Academic Senate Meeting
Tuesday, 3 September 2024, 2:15 p.m. – 3:45 p.m.
RBC Auditorium
Zoom link for UB-North Senators
The meeting was recorded.



Senators Present:

Dr. Nicolette Bethel, Faculty Representative, Professor, Social Sciences, Chair
Dr. Dion Hepburn, Faculty-At-Large Representative, Associate Professor, Vice Chair
Mr. William Fielding, Staff Representative, Data Analyst, Institutional Strengthening, Secretary
Ms. Catharine Archer, Faculty-At-Large Representative, Librarian II, Parliamentarian
Dr. Maria Woodside-Oriakhi, Provost & Vice-President, Academic Affairs
Dr. Thalia Micklewhite, Administration, Dean, College of Social and Educational Studies
Dr. Veronica Toppin, Administration, Interim Dean, College of Pure & Applied Sciences
Mr. Shelby McPhee, Adjunct Faculty Representative
Dr. A. Marie Sairsingh, Faculty Representative, Professor, English Studies
Dr. Neresa Wallace-Bandelier, Faculty Representative, Associate Professor, Education
Mr. Paul McCann, Faculty Representative, Assistant Professor, Education
Dr. Kayla Stubbs, Faculty Representative, Associate Professor, Chemistry, Environmental & Life Sciences
Dr. Larry Russell Jr., Faculty Representative, Assistant Professor, Chemistry, Environmental & Life Sciences
Mrs. Michelle Cunningham, Assistant Professor, Business
Dr. Paul Jones, Faculty Representative, Professor, Communication and Creative Arts
Mrs. Karol Mackey-Missick, Faculty Representative, Assistant Professor, Nursing & Allied Health Professions
Ms. Renate Roberts-McWilliam, Faculty Representative, Assistant Professor, Mathematics, Physics & Technology
Mr. Mario Adderley, Faculty Representative, Assistant Professor, Interim Dean, TheCALM
Mrs. Keturah Babb-Higgs, Staff Representative, Director of Government Relations and Civic Engagement
Ms. Vivian McIntosh, Staff Representative, UB North, Assistant Director, Enrolment and Retention
Ms. Lennise Lopez, Staff Representative, UB North, Assistant Registrar
Ms. Alexandria Neely, Student Representative
Mr. Anthony Ferguson, Jr. Student Representative – UB North

Late Senators

Dr. Douglas Barkey, Administration, Dean, College of Liberal & Fine Arts
Dr. Marky Jean- Pierre, Faculty Representative, Assistant Professor, Communication and Creative Arts
Mrs. Lesvie Archer, Staff Representative, Policy Fellow, Public Policy Institute
Ms. Jessica Minnis, Faculty Representative, Professor, Social Sciences
Mrs. Justina Toote-Knowles, Faculty Representative, Assistant Professor, Nursing and Allied Health Professions

Absent with Apologies

Dr. Sophia Rolle, Adjunct Faculty Representative
Ms. Shannon Louissaint, Student Representative
Dr. Christine Kozikowski, Faculty Representative, Associate Professor, English Studies
Dr. Camille Smith, Libraries/Counselling, Assistant Director/Counsellor II
Ms. Janyne Hodder, Administration, Acting President & CEO
Dr. Amin Kabir, Faculty Representative, Associate Professor, Mathematics, Physics & Technology
Dr. Ruth Gardiner, Faculty Representative, Associate Professor, TheCALM

Absent Senators

Dr. Marlo Murphy-Braynen, Administration, Dean, College of Business
Ms. Natasha Taylor, Staff Representative, CeLearn
Mrs. Decoda Darville, Staff Representative, Assistant Director, Campus Life
Ms. Claire Charlow-Patton, Staff Representative, Registrar
Mrs. Leslie Dorsett-Lewis, Director, CeLearn, UB North
Mrs. Dale McHardy, Faculty Representative, Assistant Professor, Business
Mr. Kamrenn King, Student Representative

MINUTES

1. **Call to Order** - The meeting was called to order at 2:20 p.m. by N. Bethel.
2. **Roll Call** - This was taken by W. Fielding.
3. **Prayer** - The prayer was offered by K. Stubbs.
4. **Approval of Agenda** - On a motion by P. Jones and seconded by L. Archer the agenda for the meeting was accepted with amendments to the order in which the policies were to be considered.
5. **Welcome – Chair, N. Bethel**

The Chair welcomed the Senators to the meeting and reminded them that the focus of the meeting was to complete and approve, if possible, the distance education policies introduced on the 27 August 2024.

6. **Minutes of Meeting 27 August 2024** – Deferred.
7. **Matters Arising from the meeting 27 August 2024: Distance Learning Policies**

Comments on the policies had been received and used in their editing. Key changes to the policies were to the of the frequency of renewal to one year, changes concerning definitions and the removal of references to a UB policy on intellectual property rights. Definitions of learning modalities were moved into an appendix, and so they become independent of the policies. The policies will need to be revised by the Academic Policies Committee after they are passed as a result of the one year renewal period.

AS Paper No. 24-185 Policy on Privacy in Online Learning (New)

There was a discussion on definitions. It was agreed that the definitions of the same terms must be the same across all four policies.

Decision: *Following a motion moved by M. Sairsingh and seconded by L. Archer, AS Paper No. 24-185, was unanimously approved.*

AS Paper No. 24-187 Policy on Accessibility in Online Learning (New)

There was a discussion regarding how disability is determined and the time frame in which students could ask for accommodations. Senators were referred to the Policy on Students with Disabilities and M. Woodside-Oriakhi noted that students are asked to self-identify upon admission to the University.

Decision: *Following a motion moved by D. Barkey and seconded by N. Wallace-Bandelier, AS Paper No. 24-187, was unanimously approved.*



AS Paper No. 24-184 Policy on Online Learning (New)

There was no substantive discussion.

Decision: *Following a motion moved by M. Sairsingh and seconded by T. Micklewhite, AS Paper No. 24-184, was unanimously approved.*

AS Paper No. 24-186 Policy on Learning Management System Use (New)

Decision: *Following a motion moved by W. Fielding and seconded by J. Minnis, AS Paper No. 24-186, was unanimously approved.*

8. **Next Meeting** – The next Ordinary meeting of the Academic Senate will be on Tuesday 10 September 2024 at 2:15 p.m.
9. **Adjournment**
Following a motion by D. Hepburn and seconded by M. Barr-Cunningham the meeting was adjourned at 3:20 p.m.