

POSITION ANNOUNCEMENT

JOB TITLE:	ELECTRICIAN II
TYPE OF VACANCY:	STAFF
REPORTS TO:	ELECTRICAL SUPERVISOR
DEPARTMENT:	PHYSICAL PLANT DEPARTMENT
<p>SUMMARY: The Electrician II is required to install, inspect, repair, control and maintain all nature of electrical components in a safe manner. Knowledge of electrical codes, standards, and practice is required as well as the ability to interpret blueprints and create and interpret sketches/wiring diagrams for work assigned.</p> <p>Success in this role requires attention to detail, the ability to multitask, a desire to complete assigned tasks in a timely manner safely, compliance with electrical ordinances and to work without supervision.</p>	
<p>DUTIES AND RESPONSIBILITIES: The position of Electrician II is required to perform a variety of tasks including but not limited to the following:</p> <ul style="list-style-type: none"> ➤ Work as and where assigned to safely and with expedience complete tasks. These tasks may include but are not limited to install, test and maintain electrical components using the appropriate tools; ➤ Interpret blueprints and other diagrams to obtain the information required to diagnose situations/solutions and safely perform a task; ➤ Diagnose and repair malfunctioning systems, apparatus, and components using appropriate methods; ➤ Inspect/test electrical systems, equipment, and other components to identify hazards, defects using appropriated technology and devices. Construct and fabricate parts as needed. Report status to supervisor; ➤ Recommend and communicate with vendors regarding parts and supplies; ➤ Ensure that the work environment is clean and secured safely upon the completion of a task, and or at the end of the shift. Keep workshop areas clean and safe with material, tools, etc. appropriately stored and labeled; ➤ Adhere to a schedule of electrical system inspections and preventative maintenance; ➤ Provide assistance, as required, during emergencies; ➤ Demonstrate commitment to continuous learning to stay current with electrical techniques and tools; ➤ Perform other related duties, including minor duties of other trades where certification is not required and the work does not exceed your limitation. 	

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COMPETENCIES:

- Electrical Technology application
- Communication Skills
- Electrical Codes/Standards
- Attention to detail
- Safe and ethical work habits
- Ability to read & interpret blueprint

REQUIREMENTS:

- Knowledge of the relevant electrical codes and the ability to understand and read blueprints;
- Comply with the University's safety standards & time & attendance policies;
- The ability to calculate power requirements for electrical systems;
- Good oral and written communication skills;
- Participate in the University's screening process, including drug screening and background.

QUALIFICATIONS AND EXPERIENCE:

- Single Phase Electrician License;
- 5 BGCSE or equivalent to include English Language & Mathematics with grade "C" or above; OR
- UB's Literacy/Numeracy Test – Satisfactory;
- Four (4) years' post-license relevant experience.

PHYSICAL REQUIREMENTS:

- The ability to stand and walk for 4 hours minimum at a time as well as lift/carry at least 50lbs safely;
- Agility, the ability to bend/stretch arms and legs, hand and finger dexterity, and navigate climbing devices with tools/equipment;
- Ability to perform physically demanding tasks, work in extreme temperatures, a nuisance environment and or in a crouched, kneeling and or crawling position;
- Ability to work at varying heights and to use ladders, scaffolding and other riggings safely;
- Work extended and variable shifts, on any day of the week and to be on call.

Requested Information: Interested applicants should submit the following electronically to the Human Resources Department via the email address below:

- A cover letter of interest highlighting work experience and accomplishments relevant to the position;
- **Completed** Employment Application Form (www.ub.edu.bs/wp-content/uploads/2017/01/Application-for-Employment-Staff.pdf) (do not leave any blanks);
- Current Curriculum Vitae or Résumé;
- Copies of qualifications and certificates;
- At least three (3) written, professional references.

Submit all electronically to:

Email: hrapply@ub.edu.bs



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Subject: Electrician II Attention: Vice President, Human Resources	
SALARY SCALE:	\$21,740 x \$500 - \$32,740
SALARY GRADE:	TS-3
DATE PUBLISHED:	January 17, 2020
APPLICATION END DATE:	January 31, 2020
DATE TO BE REMOVED:	February 1, 2020
<i>The above statements are intended to describe the general nature and level of work to be performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the Electrician II.</i>	