



POLICY ON UNDERGRADUATE DUAL DEGREES

POLICY NUMBER:	2018-17-POL-AS
TITLE OF THE POLICY:	Undergraduate Dual Degrees
DATE OF ADOPTION:	4 June 2018
SUPERSEDES:	AB Paper No.: 16-109 and 2016-04-POL
DATE OF IMPLEMENTATION:	Fall 2018
PROJECTED DATE OF REVISION:	Fall 2023
PURPOSE OF THE POLICY:	To define the guidelines by which students may pursue undergraduate dual degrees at University of The Bahamas
ACCOUNTABILITY:	Office of Academic Affairs
RELATED POLICIES:	Policy on Period of Candidacy Policy on Transfer Credits Policy on Undergraduate Double Majors
APPENDICES:	None

1.0 Preamble

A dual degree provides the opportunity for University of The Bahamas (UB) students to pursue two areas of interest while capitalizing on the efficiencies of having general education and elective courses count toward both degrees.

2.0 Scope

- 2.1 The purpose of this policy is to define the guidelines by which students who are enrolled in UB undergraduate degree programmes may pursue dual degrees.
- 2.2 Dual degrees may consist of degrees/programmes from the same academic unit or different academic units within the constraints and stipulations described herein. While this policy does not explicitly restrict a specific dual degree combination, it is recognised that, as written, this policy will not facilitate some degree/programme pairings that are very similar in nature.
- 2.3 In those instances where both majors lead to the same degree, for example, Bachelor of Science (Physics) and Bachelor of Science (Mathematics), the student shall be guided by the *Policy on Undergraduate Double Majors*.

3.0 General

- 3.1 The degree into which the student was originally accepted shall be considered the primary degree except as noted below.
- 3.2 In those instances, where the original degree is at the Associate level, the Bachelor degree shall be deemed the primary degree.
- 3.3 Students must graduate from both degrees in the same year and semester regardless of the time of application for the dual degree.

- 3.4 Dual degrees shall be documented by awarding two separate and distinct graduation diplomas.

4.0 Entry Requirements

Students who wish to pursue a dual degree must

- 4.1 have earned at least fifteen (15) credits at UB;
- 4.2 meet admission requirements for both degrees;
- 4.3 submit the *Undergraduate Dual Degree Request Form* normally at least seventy-five (75) credits prior to graduation; and
- 4.4 obtain written approval, in the form of the duly approved *Undergraduate Dual Degree Request Form*.

5.0 Programme Requirements

5.1 Students must

- 5.1.1 pursue both degrees simultaneously;
 - 5.1.2 complete the course requirements of the contract of study for both degrees; individual contracts of study shall not be developed to facilitate dual degrees; and
 - 5.1.3 comply with all grade point average, cumulative grade point average and minimum grade requirements as specified on each contract of study.
- 5.2 All major course options (i.e., not prescribed major courses) shall be unique to each degree.
 - 5.3 Courses used to fulfill General Education requirements shall be considered as having fulfilled those requirements for both degrees as required by each contract. Courses used to fulfill General Education requirements in one degree *cannot* be used to fulfill major area or elective course requirements in the other degree.
 - 5.4 Courses used to fulfill elective requirements shall be considered as having fulfilled those requirements for both degrees as stipulated by each contract. Courses used to fulfill elective requirements in one degree *can* be used to fulfill major area requirements in the other degree.
 - 5.5 For each degree, a minimum of fifty percent (50%) of the credits earned in major area courses must be unique to that major.
 - 5.6 Both degrees must be completed before a degree can be earned for any one degree while enrolled in the dual degree programme.

6.0 Withdrawal

- 6.1 Students who wish to withdraw from a dual degree shall complete the *Undergraduate Dual Degree Withdrawal Form* to remove either degree from the course of study.
- 6.2 In those instances where a student withdraws from the degree into which s/he was originally accepted, the degree identified as the secondary major on the *Undergraduate Dual Degree Request Form* shall be considered the primary and only degree.
- 6.3 Students shall be allowed to graduate from either degree once they withdraw from the other degree and meet the graduation requirements for the remaining degree.

7.0 Transfer Credits

- 7.1 The management of transfer credits is defined by the *Policy on Transfer Credits*.
- 7.2 For each degree, a minimum of fifty percent (50%) of the credits earned in the degree must be earned at University of The Bahamas and must be unique to that degree.

8.0 Period of Candidacy

- 8.1 The timeframe allotted for a student to complete the dual degree is defined by the *Policy on Period of Candidacy*.