



# Reservation Group Schedule for Summer 1

## 1<sup>ST</sup> CYCLE

### UNIVERSITY OF THE BAHAMAS Summer1 2018 Online Reservation Schedule

The Office of The Registrar wishes to advise students that Course Reservations for **Summer 2018** will commence on **Monday, 26 March 2018** as per the schedule below. Again you will be able to reserve courses from the comfort of your home or on campus.

#### STUDENT INSTRUCTIONS/FACULTY INSTRUCTIONS

**FIND GROUPING:** Students can review the full **Summer1 2018** registration grouping schedule under the Registration Tab at [www.ub.edu.bs/academics/registration-2](http://www.ub.edu.bs/academics/registration-2) or with a Smart Phone by scanning the code here.



Further information on the online registration process is also available at [www.ub.edu.bs/academics/registration-2](http://www.ub.edu.bs/academics/registration-2). Should you have additional questions, please email the Records Department at [recordsdept@ub.edu.bs](mailto:recordsdept@ub.edu.bs) or Office of the Registrar at [registrar@ub.edu.bs](mailto:registrar@ub.edu.bs), or call 302-4312

#### Contact

##### **The Office of The Vice President of Administrative Services**

Student Services Centre  
Portia M. Smith Building  
Email: [vpas@ub.edu.bs](mailto:vpas@ub.edu.bs)

Hours: 9:00 a.m. to 5:00 p.m.

##### **The Office of The Registrar**

Student Services Centre  
Portia M. Smith Building  
E-mail: [registrar@ub.edu.bs](mailto:registrar@ub.edu.bs) or  
Tel: 302-4312

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1 Policy on Registration for (08 Oct 08) Approved

7.3 The end of the registration period is reached, at which point all unconfirmed reservations will be cancelled. Cancellation at this time supersedes the advertised reservation duration.

Reservations will occur in groups based on the number of credits earned as per the tables below:

- Seniors

Juniors

Sophomores

Freshmen
- Diploma in Education

Certificates and Pre-Tech

College Prep.

Mature Upgrading

LLB Programme

- De-Registration will be done seven (7) days after you register.

This schedule applies to both Freeport and Nassau students.

Seniors and Diploma in Education			
Reservation Days	Group	Number of Earned Credits	
		Baccalaureate	Associate
Mon. 26 March 2018 through Wed. 28 March 2018	A	91 or more	46 or more
Juniors			
Days Assigned	Group	Number of Earned Credits	
		Baccalaureate	Associate
Wed. 28 March 2018 through Tues. 03 April 2018	A	61 – 90	31 – 45
Sophomores			
Days Assigned	Group	Number of Earned Credits	
		Baccalaureate	Associate
Tues. 03 April 2018 through Thurs. 05 April 2018	A	30 – 60	16 -30

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Freshmen			
Days Assigned	Group	Number of Earned Credits	
		Baccalaureate	Associate
Thurs. 05 April 2018 through Mon. 09 April 2018	A	1-29	1-15
FRESHMEN CEES (NASSAU ONLY)			
College Prep, Certificates and Pre-Tech, Mature Upgrading and Basic Upgrading			
Days Assigned			
Mon. 09 April 2018 Through Wed. 11 April 2018	0		0

The Bachelors of Law (LI.b.) Degree Programme Students only		
Days Assigned		
Wed. 11 April 2018 through Fri. 13 April 2018	The Bachelors of Law (LL.B.) Degree Programme	

- Please note that Registration Groups become active for **Summer1 @5:00 p.m. daily and ends at 4:00 p.m. for each assigned cycle.**
- Students are to retain one copy of the 3-ply Course Request Form to key in their courses themselves, the final two copies are to be left with your advisor.
- There will be no manual registration.

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