



Librarian, UB-North
University of The Bahamas, Commonwealth of The Bahamas

Date Posted	October 2017
Type	Three-year contract with an option to renew
Salary	Negotiable
Employment Type	Full-time

Librarian, UB-North

University of The Bahamas is pleased to invite applications for the position of Librarian, UB-North, Grand Bahama. This full-time appointment will begin 2 August 2018.

University Libraries is seeking a full-time Librarian to lead the strategic development of library services at its UB-North Campus. We are seeking a dynamic, innovative colleague with strong communication, analytical and interpersonal skills that engender excellence to librarianship, customer service, collegiality and professionalism. The Librarian will demonstrate a sound understanding of emerging technologies and trends in library and information science and their application in an academic library environment. We especially invite applications from professionals with a strong commitment to developing excellent and innovative integrated library services within the institution.

Responsibilities. Plan, budget, monitor and assess library services delivery; manage the library facilities; develop and implement policies; supervise and train library staff; engage in library related research; liaise with faculty and academic units; perform evening and weekend reference desk assignments (on rotation); develop and participate in departmental projects; serve on departmental and university-wide committees.

Qualifications. Candidates must have an earned master's degree in library science from an accredited institution; evidence of experience in an academic library; evidence of a sound understanding of emerging technologies and trends in library and information science and their application in an academic library environment; evidence of planning, budgeting, monitoring and assessing library services delivery. Management and/or leadership of a library branch or unit would be an asset.

Setting. The University of The Bahamas (UB) is a vital catalyst for national development. Chartered on 10th November 2016, UB had its genesis in The College of The Bahamas which was established in 1974. Since 1995, the institution's academic offerings have expanded through the introduction of baccalaureate degree programmes offered across a broad range of approximately 60 majors. Master's degree programmes have included an MBA and an MSc in Reading and Inclusive Education as well as graduate degree programmes offered in collaboration with various US universities. UB operates from the Oakes Field Campus and the Grosvenor Close Centre in New Providence; UB-North in Grand Bahama; and the Gerace Research Facility in San Salvador. Additional sites are planned for throughout the archipelago.

Application. Application materials should include:

1. A cover letter describing how the applicant's professional qualifications and experience relate to the responsibilities of the position;
2. Copies of academic qualifications;
3. Copies of transcripts of all undergraduate and graduate degree programmes completed;
4. A current and complete curriculum vitae;
5. Copy of relevant pages of a valid passport showing photo ID, passport number and expiration date;
6. Three letters of reference;
7. Completed UB Application for Employment Form found at this link:
<http://www.ub.edu.bs/wp-content/uploads/2016/10/UB-Application-for-Employment-Faculty.pdf>.

To Apply: Apply electronically at facultyapply@ub.edu.bs noting the position in the subject field. Only electronic submissions will be accepted. Attach the following in one e-file/document with your electronic submission: cover letter; academic qualifications; transcripts; curriculum vitae; copy of relevant pages of valid passport; three letters of reference; and a completed UB Application for Employment form. Additional materials will be required of shortlisted candidates. For additional information or informal inquiries, contact provostoffice@ub.edu.bs.