

## POSITION ANNOUNCEMENT

<b>JOB TITLE:</b>	<b>Vice President and Chief Information Officer</b>
<b>TYPE OF VACANCY:</b>	<b>Senior Administration</b>
<b>DEPARTMENT:</b>	<b>INFORMATION TECHNOLOGY</b>
<b>SUMMARY:</b> <p>Established in 1974, The College of The Bahamas became chartered as University of The Bahamas, the national higher education institution of The Commonwealth of The Bahamas, on 10<sup>th</sup> November 2016. With an enrolment of approximately 5,000 students, the University offers graduate and undergraduate degrees (bachelor and associate degrees).</p> <p>In view of the transition to university status, and the transition to Ellucian Banner using the Cloud, the University is seeking a VP and Chief Information Officer who will ensure that technology serves the institution's academic and administrative goals; and who will facilitate the partnership with academic units, business units, and other academic support functions to provide campus-wide services in the areas of academic and research technology, enterprise application systems and services, networking and telecommunications, information security, data centre operations, user support, training and outreach and media division operations.</p>	
<b>DUTIES AND RESPONSIBILITIES:</b> <ul style="list-style-type: none"><li>• Provide vision, planning, strategic direction, technical leadership and operational management of information technology operations, facilities and services.</li><li>• Facilitate the planning, prioritizing, implementation, assessment and evaluation of IT projects.</li><li>• Review, develop and establish operating policies and procedures; develop plans for business continuity, disaster recovery, contract services and outsourcing arrangements, as appropriate.</li><li>• Evaluate computing and information technology functions and operations and implement enhancements.</li><li>• Ensure the delivery of exceptional customer service with a focus to providing innovative solutions and creating a reliable infrastructure.</li><li>• Prepare objectives and budgets to facilitate the orderly and efficient capture, storage, processing and dissemination of information.</li><li>• Introduce and integrate emerging information technologies to support goals within the strategic plan.</li><li>• Oversee the design, implementation and continuous improvement of the systems infrastructure, including servers, storage technologies, and other peripheral equipment.</li><li>• Maintain a modern data centre to support the University's growing research and information requirements.</li><li>• Manage technical staff responsible for systems maintenance and upgrades, capacity planning, life cycle management, quality assurance, security of information, load management, and virtualized services.</li><li>• Interact with management on internal and external operations that are impacted by the capture, storage, processing and dissemination of information.</li><li>• Serve on the President's Senior Team to assist with the overall strategic and operational planning.</li><li>• Maintain overall supervision of the Website and Marquee Boards.</li></ul>	

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### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to manage heterogeneous system platforms and equipment.
- Up-to-date knowledge of technology and experience in managing data centre operations.
- Management and leadership skills, including coaching, consensus building, and the ability to effectively manage resources to address competing priorities.
- Strong analytical, organizational and interpersonal skills and the capacity to negotiate change.
- Experience in negotiating and managing vendor agreements and developing and managing budgets.
- Personal integrity and high ethical standards.
- Knowledge of principles, practices and techniques for providing information technology-related services in a higher education environment is highly desired.

### QUALIFICATIONS:

- Master's degree from an accredited institution in a relevant technical field;
- Project management experience;
- Minimum of ten (10) years of operations experience, five (5) of which must be in senior management, preferably of technical staff.

<b>REPORTS TO:</b>	<b>President</b>
<b>TERMS:</b>	<b>Contractual Appointment</b>
<b>APPLICATION END DATE:</b>	
<b>DATE PUBLISHED:</b>	
<b>DATE TO BE REMOVED:</b>	

*The above statements are intended to describe the general nature and level of work to be performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the Vice President and Chief Information Officer.*