



UNIVERSITY
OF THE BAHAMAS

UNDERGRADUATE DOUBLE MAJOR WITHDRAWAL FORM

To change a programme classification from a double major to a single major, students must submit a completed **UNDERGRADUATE DOUBLE MAJOR WITHDRAWAL FORM** to the Head of the Academic Unit responsible for the major from which they wish to withdraw. The Unit Head will forward the form with his/her recommendation to the relevant Academic Dean who will make a determination and forward the form to the Records Department by the end of the third week of the semester in which the student wishes the change to be effective. An **UNDERGRADUATE DOUBLE MAJOR WITHDRAWAL FORM** submitted after the third week of the current semester may not become effective until the following semester.

Name of Student: _____ ID No: _____
Please Print

Home Phone: _____ Cell Phone: _____

Primary Major: [] Keep [] Drop

Type of Degree: _____ Major: _____

Secondary Major: [] Keep [] Drop

Type of Degree: _____ Major: _____

Select all that apply:

- ☐ I have earned at least fifteen (15) credits at the University.
- ☐ I am at least one (1) year away from graduation.
- ☐ I have read and understand the Policy with regard to Undergraduate Double Majors.

Student's Signature: _____ Date: _____

FOR OFFICIAL USE ONLY

Name, Signature of Current Academic Advisor Date

[] Request Approved / [] Request Denied Reason: _____

Name, Signature of New Academic Unit Head Date

[] Request Approved / [] Request Denied Reason: _____

Name, Signature of New Academic Dean Date

FOR RECORDS DEPARTMENT USE ONLY

New Degree: _____ New Major: _____

AB/TAS Paper Number: _____ Effective Year/Semester: _____

Academic Plan Updated by: _____ Date
Records Department Staff