



UNIVERSITY  
OF THE BAHAMAS

## UNDERGRADUATE DOUBLE MAJOR REQUEST FORM

Students who have completed 15 credits at the University and who meet the additional requirements as defined in the Undergraduate Double Major Policy may request to pursue a double major. Students should meet with their academic advisor to discuss academic and career goals and with the Head of the Academic Unit responsible for the second major they are considering. To add a second major, students must submit a completed **UNDERGRADUATE DOUBLE MAJOR REQUEST FORM** to the Head of the Academic Unit responsible for the second major. The Unit Head will forward the form with his/her recommendation to the relevant Academic Dean who will in turn make a determination and forward the form to the Records Department.

Name of Student: \_\_\_\_\_ ID No: \_\_\_\_\_  
Please Print

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Current Major: \_\_\_\_\_ / \_\_\_\_\_  
Type of Degree / Major

Requested Secondary Major: \_\_\_\_\_ / \_\_\_\_\_  
Type of Degree / Major

Select all that apply:

- ☐ I have earned at least fifteen (15) credits at the University.
- ☐ I am at least one (1) year away from graduation.
- ☐ I understand that I must meet the admission requirements of each programme.
- ☐ I have read and understand the Policy with regard to Undergraduate Double Majors.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICIAL USE ONLY

\_\_\_\_\_  
Name, Signature of Current Academic Advisor Date

[ ] Request Approved / [ ] Request Denied Reason: \_\_\_\_\_

\_\_\_\_\_  
Name, Signature of New Academic Unit Head Date

[ ] Request Approved / [ ] Request Denied Reason: \_\_\_\_\_

\_\_\_\_\_  
Name, Signature of New Academic Dean Date

### FOR RECORDS DEPARTMENT USE ONLY

New Degree: \_\_\_\_\_ New Major: \_\_\_\_\_

AB/TAS Paper Number: \_\_\_\_\_ Effective Year/Semester: \_\_\_\_\_

Academic Plan Updated by: \_\_\_\_\_  
Records Department Staff Date