

UNDERGRADUATE ADMISSION APPLICATION

Office of Recruitment and Admissions :: Oakes Field Campus

P.O. Box N-4912, Nassau, The Bahamas

Phone: 242-302-4499/4394/4319/4367

Facsimile: 242-302-4586

Email: admissions@ub.edu.bs - Website: <http://ub.edu.bs>

Office of Recruitment and Admissions :: Northern Bahamas Campus

P.O. Box F-42766, East Grand Bahama, The Bahamas

Phone: 242-688-5911/5900

Facsimile: 242-352-7987

Email: admissionsnbc@ub.edu.bs

All applications must be accompanied by a **non-refundable** processing fee of \$40.00. If applications are hand-delivered, the fee may be paid in cash or by money order/bank draft at the Business Office between 9:00 a.m. and 4:00 p.m. weekdays. If using postal services, the fee may be paid by bank draft or money order only and should be mailed to the University of The Bahamas Office of Recruitment and Admissions.

APPLICATION DEADLINES

FALL Semester

(August)

First Friday in February

SPRING Semester

(January)

Last Friday in September

Required Documents

1. Copy of valid certificate of identity or copies of the pages of a valid passport showing the following: date of expiration and personal data, including the applicant's full name and date of birth;
2. Copy of affidavit or marriage certificate if name on passport or certificate of identity differs from that on academic certificates or other documents;
3. Copy of immigration documents (if not a Bahamian citizen);
4. Essay of no more than two pages outlining future career goals and plans;
5. Official high school transcript if currently enrolled in high school or graduated within the last three years and have not attended college/university. UB reserves the right to request additional transcripts;
6. Official college/university transcript(s) from all post secondary institutions attended must be mailed from the institution issuing the transcripts to the Office of Recruitment and Admissions. If hand-delivered, the transcript must be in the original stamped and sealed envelope by the forwarding institution and must not have been opened;
7. Course outlines of courses taken while enrolled at any previous college/university. To receive transfer of credits in a timely manner, official transcript(s) and course outline(s) must be in the Office of Recruitment and Admissions no later than eight (8) weeks after the application deadline (see above) for the relevant semester;
8. Copies of diplomas, degrees and academic certificates (BJC, BGCSE/GCE, SAT Pitman, ACT, CXC's, IGCSE, AP, IB or other).

To be processed for admission, applicants must submit ALL relevant documents outlined in 1 - 8.

Failure to submit all relevant supporting documents could result in the need to reapply.

Section 1: Personal Information *(please type or print in black/blue ink)*

Last Name	First Name	Middle Name	Maiden Name	Sr, Jr, II, III
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Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed
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Birth Date (mm/dd/yyyy)	Country of Birth	Country of Citizenship
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Religion	If Christian, state the denomination.
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Special Needs/Requirements, if any. (Attach an additional information sheet, if necessary.)

Permanent Address

Street	City/Settlement	Island	Country
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E-mail Address	P.O. Box/Zip Code
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Home Phone	Work Phone	Cell Phone	Fax Number
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Current Address ☐ Same as Above

Street	City/Settlement	Island	Country
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E-mail Address	P.O. Box/Zip Code
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Home Phone	Work Phone	Cell Phone	Fax Number
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Name of Emergency Contact	Relationship
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Home Phone	Work Phone	Cell Phone	Fax Number
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New Providence Island Contact (if emergency contact is not resident on New Providence)

Home Phone	Work Phone	Cell Phone	Fax Number
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Section 2: Enrolment Information

How did you find out about the University of The Bahamas?

☐ College Fair ☐ Media ☐ Parent ☐ Guidance Counsellor ☐ High School ☐ Social Media
☐ Visit ☐ Website ☐ Other (Specify) _____

I plan to enrol Fall Semester 20 _____ Spring Semester 20 _____

Enrolment status: ☐ Full-time ☐ Part-time

☐ New Providence ☐ *Grand Bahama ☐ *Abaco ☐ *Andros ☐ *Exuma

Admission status: ☐ Freshman ☐ Transfer Student

Section 3: Educational Background

Intended Major (see accompanying list of undergraduate programmes)

Name of High School City/Settlement Island or Country

Date Entered (Month/Year) Date Graduated/Expected Graduation Date

Indicate examinations taken/to be taken: ☐ BJC ☐ BGCSE/GCE ☐ SAT ☐ Pitman ☐ IGCSE ☐ AP ☐ IB
☐ ACT ☐ Other (Specify) _____

List all BGCSE subjects (e.g. Mathematics, English, etc.) for which you are registered in the upcoming exam period.

Date above examination taken/to be taken: _____

College/University Information

List all post secondary institutions attended. You are required to have sealed official transcripts of each institution forwarded to the University of The Bahamas, Office of Recruitment and Admissions.

	From:	To:	
Name of College/University Location (City, Country)	Dates of Attendance (Month/Year)		Name of Degree(s) Obtained

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Additional Required Information

Are you the first in your immediate family (e.g. siblings, parents) to attend college/university? ☐ Yes ☐ No

Have you applied to the University of The Bahamas before? ☐ Yes ☐ No If yes, when _____ (Semester/Year)

Are you a graduate of the University of The Bahamas (formerly College of The Bahamas)?

☐ Yes ☐ No If yes, state graduation date _____ (Month/Year)

(*Offers limited degree programmes)

Section 4: Personal Essay *(please type or print in black/blue ink)*

Using a separate sheet of paper, briefly outline why you have chosen the stated major area or study and explain how it relates to your future career goals and plans.

Section 5: Declaration of Applicant

I attest that the information given on the application is complete and correct and acknowledge that **any omission or falsification will result in denial of admission or dismissal from the University of The Bahamas as defined by the Fraudulent Admissions Documents Policy**. I understand that all documents filed in support of this application become the property of the University of The Bahamas and will not be copied or returned to me. I also understand that the fee submitted with this application is non-refundable. If admitted, I pledge to comply with all requirements and regulations set forth by the University of The Bahamas.

Signature of Applicant _____ Date _____

FOR OFFICIAL USE ONLY

Student Number _____

PLSCOREATH _____

PLSCOREENGLISH _____

PLEVELMATH _____

PLEVELENGISH _____

DEF _____

Notes: _____
