

## Business Office – Accounts Receivable: Helpful Information

### Deferred Payment Plan

Information on the Deferred Payment Plan is on the University's website, at <https://www.ub.edu.bs/admissions/deferred-payment-plan/>.

### Tuition And Fees

Information on Tuition and Fees, including a Summary of Fees and the Refund Schedule, is on the University's website, at <https://www.ub.edu.bs/academics/tuition-fees-2/>.

### Holds/Financial Obligations

If financial obligations to the university have not been met by the specified dates, a "Financial Hold" will be placed on the student's account.

### Online Direct Deposit/Wire Transfer Instructions – BSD

#### Online Payment Instructions - Bahamian Dollars

Payment by online direct deposit/wire transfer to:

**Royal Bank of Canada**

John F. Kennedy Drive Branch

For Credit to University of The Bahamas – Book account

Checking Account No. 05165-1067982

Additional Information: (Include student name, student ID number and reason for payment)

**Once you have made payment using the payment instructions above, email a clear screenshot of the complete payment receipt to the Business Office - Accounts Receivable ([accountsreceivable@ub.edu.bs](mailto:accountsreceivable@ub.edu.bs)).**

Please allow approximately three (3) business days for payments to be received and processed.

### Wire Transfer Instructions – USD

#### Wiring Instructions – United States Dollars (ALL FIELDS ARE REQUIRED)

Intermediary Bank Name: **Royal Bank of Canada**

Intermediary Bank Address: **Chase Manhattan Bank, New York**

Intermediary Bank SWIFT Code: CHASUS33

Intermediary Bank ABA Number (US): 021000021

Credit Account 0011188448

Beneficiary Bank: **Royal Bank of Canada**  
 Beneficiary Bank Address: John F. Kennedy Drive Branch, Nassau  
 Beneficiary Bank Country: Bahamas  
 Beneficiary Bank SWIFT Code: ROYCBSNS  
 Final Beneficiary Account Name: University of The Bahamas  
 Final Beneficiary Account No: 05165-1067982  
 Sender to Receiver Information: (Include reason for payment and Student's Name and Student's ID Number as applicable)

Once you have made payment using the payment instructions above, email a clear screenshot of the complete payment receipt to the Business Office - Accounts Receivable ([accountsreceivable@ub.edu.bs](mailto:accountsreceivable@ub.edu.bs)).

Please allow approximately five (5) business days for payments to be received and processed.

### Account Activity/"Term Balance" With (-) Minus Sign

When viewing your Account Activity information in Banner Self-Service Student:

- A (-) minus sign in front of an amount in the "Amount" column means it is a payment applied to your account; e.g. scholarship, Tertiary Grant, credit card payment.
- A (-) minus sign in front of the amount in "Term Balance" means your account has a credit balance for that particular semester, and therefore no payment is due for that semester.

Student Account - Spring 2021 - Account Activity

Description	Code	Date	Amount
Tuition Refund Penalty	TRFD	1/29/21	\$25.00
Drop/Add Fee	DRAD	1/29/21	\$25.00
Trans from Fall 20 to Spr 21	CCRD	1/27/21	-\$414.79
Bahamas Government Tertiary Gr	SGTF	1/15/21	-\$1,815.00
Bahamas Government Tertiary Gr	SGTF	1/15/21	\$1,915.00
Tuition UL Res Comp Sys	TCCS	1/13/21	-\$345.00
Tuition UL Res Biology	TCBL	1/13/21	\$345.00
Lab Fee Computer Info Systems	FLCS	1/13/21	-\$100.00
Bahamas Government Tertiary Gr	SGTF	12/16/20	-\$1,915.00
Tuition UL Res English	TCEN	11/16/20	\$345.00
Tuition UL Res Visual Arts	TCVP	11/16/20	\$345.00
Tuition UL Res Primary Edu	TCPE	11/16/20	\$460.00
Tuition UL Res Comp Sys	TCCS	11/16/20	\$345.00
Activity Fee	FACT	11/16/20	\$50.00
Lab Fee Childhood & Primary Ed	FLPE	11/16/20	\$100.00
Lab Fee Computer Info Systems	FLCS	11/16/20	\$100.00
Technology Fee	FTCH	11/16/20	\$120.00
Library Fee - Main	FLBM	11/16/20	\$50.00
Capital Development Fee	FCAP	11/16/20	\$100.00
<b>Term Balance:</b>			<b>-\$264.79</b>
<b>Term Balance Including Estimated Aid:</b>			<b>-\$264.79</b>

When your account has an outstanding balance that is owed, the amount in "Term Balance" does not have a (-) minus sign, meaning this amount is to be paid for this particular semester.

### Student Account - Spring 2021 - Account Activity

Description	Code	Date	Amount
Drop/Add Fee	DRAD	2/25/21	\$25.00
Late Payment Fee	FLPT	1/21/21	\$150.00
Bahamas Government Tertiary Gr	SGTF	1/17/21	-\$2,290.00
Bahamas Government Tertiary Gr	SGTF	1/16/21	\$2,635.00
Credit Card Payment	CCRD	12/30/20	-\$100.00
Bahamas Government Tertiary Gr	SGTF	12/16/20	-\$2,635.00
Tuition UL Res Arch & Tech	TCAT	11/15/20	\$575.00
Tuition UL Res Mathematics	TCMT	11/15/20	\$460.00
Tuition UL Res Arch & Tech	TCAT	11/15/20	\$1,380.00
Activity Fee	FACT	11/15/20	\$50.00
Technology Fee	FTCH	11/15/20	\$120.00
Library Fee - Main	FLBM	11/15/20	\$50.00
Capital Development Fee	FCAP	11/15/20	\$100.00
<b>Term Balance:</b>			<b>\$520.00</b>
<b>Term Balance Including Estimated Aid:</b>			<b>\$520.00</b>

### Bills Subject to Change

Student bills are subject to change.

### Contact Information

Questions about your student account not answered by the information above should be directed to Business Office – Accounts Receivable; email [accountsreceivable@ub.edu.bs](mailto:accountsreceivable@ub.edu.bs), telephone (242)302-4513 / (242)302-4299.