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**Office of Global Studies and Programmes**

**Study Abroad Course Approval Form**

**SECTION 1: INSTRUCTIONS**

1. UB students who are applying for Study Abroad should complete, scan and attach the **Study Abroad Course Approval Form** along with all supporting documentation in one email to: [globalstudies@ub.edu.bs](mailto:globalstudies@ub.edu.bs)
2. Following submission and processing of the *Study Abroad Course Approval Form*, the Office of Global Studies and Programmes will contact students to advise them of the status of their application

**SECTION 2: PERSONAL DATA**

Student's Name: \_\_\_\_\_  
(Print full name)

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**SECTION 3: UNIVERSITY OF THE BAHAMAS**

UB Email: \_\_\_\_\_

UB ID: \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Name of Advisor for Major: \_\_\_\_\_

Name of Advisor for Minor: \_\_\_\_\_

Status (check one):  First Year  Second Year  Third Year  Fourth Year  Fifth Year

Number of Credits in Degree Programme Contract: \_\_\_\_\_

Number of Credits Earned Before Study Abroad Experience Begins: \_\_\_\_\_

Number of Credits Needed to Graduate After Study Abroad Experience: \_\_\_\_\_

**SECTION 4: HOST UNIVERSITY/INSTITUTION**

Host University/Institution Name: \_\_\_\_\_

Host University/Institution Address: \_\_\_\_\_

Year Course/Programme Begins: \_\_\_\_\_ Year Course/Programme Ends: \_\_\_\_\_

Period/Semester:  Fall  Spring  Summer  January-Term  Spring Recess Term

**SECTION 5: COURSES APPROVED BY ACADEMIC ADVISOR**

STUDY ABROAD COURSES			UB COURSE EQUIVALENTS			REQUIREMENT FILLED	ADVISOR'S SIGNATURE
Abbrev. & Number	Title	Credits	Abbrev. & Number	Title	Credits	Select one	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	
						__ major __ minor __ elective	

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Major Advisor (print): \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Minor Advisor (print): \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Major Academic Unit Head (print): \_\_\_\_\_

Unit Head's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE OF GLOBAL STUDIES AND PROGRAMMES

Global Studies (print): \_\_\_\_\_

Global Studies Signature: \_\_\_\_\_ Date: \_\_\_\_\_