

**Appendix I**  
**Policy on Student Code of Conduct**  
**Classification of Student Offences and Sanctions**

**1.0 Minor Offences**

- 1.1 Willful interruption of a class or any other University sanctioned activity.
- 1.2 Verbal abuse and/or intimidation of a student, faculty or staff member.
- 1.3 Refusal to comply with instructions from security personnel.
- 1.4 Failure to wear identification card on the University campus and other designated areas.
- 1.5 Verbal assault.
- 1.6 Disturbance of the peace.
- 1.7 Accidental damage to/destruction of University property.
- 1.8 Breach of Residence Hall rules and regulations.
- 1.9 Breach of cafeteria rules and regulations.
- 1.10 Failure to comply with a University official.
- 1.11 Failure to comply with imposed sanctions.
- 1.12 Unauthorised visitation of guests.
- 1.13 Parking in a restricted or non-student parking area.
- 1.14 Smoking in a non-smoking area.
- 1.15 Using wireless audio electronic messaging devices without permission (e.g., cell phones, beepers, pagers, etc.) in class or at any other formal gathering of students, faculty and staff.

**2.0 Sanctions**

- 2.1 **WARNING:** Verbal and/or written notice that violations of specified policies or regulations have occurred and that continued violations might result in further disciplinary action.
- 2.2 **CENSURE:** Written reprimand for violations of specified policies or regulations, including notice that continued violations may result in further disciplinary action.
- 2.3 **DEFERRED SANCTION:** In some cases a sanction or suspension or denial of a privilege may be held in abeyance for a specified period. This means that should the student be found guilty of any violation during the period, the sanction will be invoked without further review and the disciplinary action appropriate to the new violation taken.
- 2.4 **EDUCATIONAL EXPERIENCES:** The student is required to perform certain activities that are pertinent to his or her course of study at the University. Failure to complete a required educational experience as prescribed by the University Disciplinary Committee will result in one semester of suspension from the University (fall or spring).

**3.0 Major Offences**

- 3.1 Physical assault.
- 3.2 Sexual offences.
- 3.3 Sexual misconduct.
- 3.4 Threatening behaviour.
- 3.5 Slander or defamation of character against any student, faculty or staff, written or verbal.
- 3.6 Fighting with any student, faculty, staff or member of the wider community.
- 3.7 Viewing or storing of pornographic material on University property.
- 3.8 Use of social media to discriminate against and/or damage the character of any student, faculty or staff.
- 3.9 Possession of drugs or drug paraphernalia on University property.
- 3.10 Gambling on University property.
- 3.11 Possession of weapon on University property.
- 3.12 Willful/careless/reckless damage of University property.
- 3.13 Perjury in Disciplinary Hearing.
- 3.14 Public nudity.
- 3.15 Public urination.

- 3.16 Tampering with firefighting equipment.
- 3.17 Act of intolerance (Hate Crime).
- 3.18 Alcohol abuse (Medical).
- 3.19 Alcohol abuse (Non-Medical).
- 3.20 Malicious damage or destruction.
- 3.21 Impersonation/Misrepresentation/Misuse of ID card.
- 3.22 Removal from a University event due to intoxication.
- 3.23 Disorderly conduct or behaviour which is abusive, lewd, profane, indecent and violent which disturbs other groups or individuals.
- 3.24 Any form of dishonesty including, but not limited to, fabricating information or knowingly furnishing false information or reporting a false emergency to University officials acting in the performance of their duties.
- 3.25 Forgery, alteration or misuse of any University document, record, key, electronic device or identification.
- 3.26 Theft, conversion of, damage to or destruction of any property of the University or property of others while on University premises or possession of any property of the University or others stolen while on University premises.
- 3.27 Theft or other abuse of computing facilities or computer time including, but not limited to, unauthorised entry into a file to use, read, or change the contents or for any other purpose; unauthorised transfer of a file; unauthorised use of another individual's identification or password; use of computing facilities to interfere with the work of another student, faculty, staff member or University official; use of computing facilities to interfere with a University computer system.
- 3.28 Unauthorised use, possession, receipt, duplication or use of the University's name, logo, insignia or seal.
- 3.29 Unauthorised entry to, possession, receipt, or use of any University property, equipment, resource or service.
- 3.30 Violation of policies, regulations or rules governing University owned or operated housing facilities or leased housing facilities located on University property.
- 3.31 The use of "fighting words" to harass any person(s) on University property, or in connection with official University functions or University sponsored programmes. "Fighting words" constitute harassment when the circumstances of their utterance create a hostile and intimidating environment. Such words include but are not limited to those terms widely recognised to be derogatory references to race, ethnicity, religion, sex, sexual orientation, disability and other personal characteristics.
- 3.32 Intentional disruption, obstruction or interference with the process of instruction, research, administration or student discipline or any other service or activity provided or sponsored by the University.
- 3.33 Participation in a disturbance of the peace or unlawful assembly.
- 3.34 Failure to identify oneself or comply with the verbal or written directions of any University official or other public official acting in the performance of their duties on University property or at official University functions, or resisting or obstructing a security officer or such University or other public official in the performance of or in their attempt to perform their duties.
- 3.35 Possession, consumption or distribution of alcoholic beverages on University owned or controlled property or at University sponsored or supervised activities unless sanctioned by the appropriate University body.
- 3.36 Failure to comply with the terms of any disciplinary sanction imposed in accordance with the Student Code of Conduct.
- 3.37 Violation of regulations or any other standards of conduct as outlined by the University provided they have been published, distributed or posted in such a manner as to furnish adequate notice to students.
- 3.38 Forgery.
- 3.39 Fraud.
- 3.40 Theft.
- 3.41 Conviction for a criminal offence.
- 3.42 Sale or distribution of marijuana or other drugs.
- 3.43 Use of fireworks, explosives, hazardous chemicals, weapons without authorisation from a University official.
- 3.44 Sexual harassment. Unwelcome sexual advances, requests for sexual favours and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
  - 3.44.1 Submission to such conduct is made either explicitly or implicitly on the condition of instruction, employment or participation in other University activities;
  - 3.44.2 Submission to or rejection of such conduct by an individual is used as a basis for evaluation in making academic or personnel decisions affecting an individual;
  - 3.44.3 Such conduct that has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile or offensive University environment. In determining whether the alleged conduct constitutes sexual harassment, consideration shall be given to the record of the incident as a whole and to the totality of the circumstances, including the context within which the alleged incident(s) occurred.

- 3.45 Stalking behaviour in which an individual willfully, maliciously and repeatedly engages in a knowing course of conduct directed at a specific person which reasonably and seriously alarms, torments, or terrorizes the person and which serves no legitimate purpose.
- 3.46 Disorderly or lewd conduct (including that resulting from drunkenness), unreasonable noise or behaviour that results in unreasonable annoyance on University property or at University sponsored activities.
- 3.47 Possession, use or threatened use of firearms, ammunition or other dangerous weapons, substances, or materials (except as expressly authorised by the University), or bombs, explosive or incendiary devices prohibited by law or University regulations.

#### **4.0 Sanctions**

- 4.1 **LOSS OF PRIVILEGES, EXPULSION FROM ACTIVITIES:** Exclusion from participation in designated privileges and extracurricular/co-curricular activities for specified term(s).
- 4.2 **DISCIPLINARY PROBATION:** A period of restriction during which a student must display conduct that conforms to University standards of conduct. Conditions restricting the student's privileges or eligibility for activities may be imposed. Misconduct during probation or violation of probation may result in suspension/dismissal from the University.
- 4.3 **RESTITUTION:** Either monetary or in the form of an apology, research paper, or community service, which is appropriate for the violation(s), may be ordered for damages to or misappropriation or for dereliction of duties or other responsibilities.
- 4.4 **INTERIM SUSPENSION:** Exclusion from classes or from other specified activities/areas of campus before final determination of an alleged violation. A student may be placed on Interim Suspension if there is cause to believe that the student's presence will lead to physical abuse, threats of violence or conduct that threatens the health or safety of members of the University community or other disruptive activity incompatible with the orderly operation of the institution.
- 4.5 **SUSPENSION:** Termination of a student's status for a specified academic semester(s). During suspension, students must comply with all conditions imposed and shall not attend classes, hold student employment or use any service which the University normally provides for students. Students may be barred from entering campus/University functions while suspended. Suspensions appear on transcripts until the student is readmitted.
- 4.6 **EXPULSION FROM THE UNIVERSITY:** The dismissed student is barred from entering campus or University functions. Such a student will be automatically and permanently removed from the University Register and is barred from entering University premises, using University facilities or participating in University functions. Expulsions are recorded on the student's transcript.