

## **GRADUATE CLEARANCE FORM**

Graduates who fail to collect their diplomas within 3 months after they have been issued by the Records Department should get clearance from the library and the Business Office and return completed form to Records in order to collect their diploma.

Degree:		Graduate's Name:
FOR OFFICIAL USE ONLY		
LIBRARY     BUSINESS OFFICE       Date Cleared:		
LIBRARY     BUSINESS OFFICE       Date Cleared:		Graduation Date:
LIBRARY BUSINESS OFFICE   Date Cleared:		
Date Cleared: Date Cleared: Office Stamp:  Official's Name: Official's Signature: Official's Signature:	CIAL USE ONLY	FOR OFF
Official's Name: Official's Signature: Official's Signature:	BUSINESS OFFICE	LIBRARY
Official's Name: Official's Name: Official's Signature:	Date Cleared:	Date Cleared:
Official's Signature: Official's Signature:	Office Stamp:	Office Stamp:
Official's Signature: Official's Signature:		
	Official's Name:	Official's Name:
Comments: Comments:	Official's Signature:	Official's Signature:
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