

POSITION ANNOUNCEMENT

JOB TITLE	CRAFTSMAN II/PLUMBER II
TYPE OF VACANCY	STAFF
DEPARTMENT	DEPARTMENT OF BUILDINGS & GROUNDS
<p>SUMMARY: Under the direction of the Plumbing Supervisor the Craftsman II/ Plumber II performs various skilled activities in the installation, repair, troubleshooting and maintenance of all plumbing infrastructure, equipment and services of the organization.</p>	
<p>DUTIES & RESPONSIBILITIES: The position of Craftsman II/Plumber II is required to perform a variety of tasks including, but not limited to, the following:</p> <ul style="list-style-type: none"> ➤ Perform regular checks of University bathrooms and plumbing facilities and equipment and duly report to the Supervisor and repair accordingly; ➤ Assist with plumbing matters related to the maintenance and proper operation of all University buildings and facilities; ➤ Liase with the Plumbing Supervisor on all plumbing related duties and assignments. ➤ Prepare written estimates of material, labor and man-hours required for maintenance and projects; ➤ Perform preventative maintenance in accordance with an established schedule and ensure that proper reports and records are kept and maintained; ➤ Work in conjunction with third parties when necessary; ➤ Pursue continued personal training to meet the changing needs of service to the University; ➤ Provide assistance and support in the event of emergencies and perform plumbing duties outside of normal working hours as necessary; ➤ Apply safety practices and rules in the performance of all job activities and interacting with coworkers; ➤ Ensure that work complies with the organization's expectations, policies and code requirements and standards; ➤ Perform other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the Plumbing unit as well as the whole work unit. 	
<p>KNOWLEDGE, SKILLS & ABILITIES:</p> <p><u>Other requirements</u></p> <ul style="list-style-type: none"> ➤ Requires physical demands such as trenching, lifting, cutting and drilling walls and floors, using power tools, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; ➤ Ability to work without supervision using standardized practices and/or methods; ➤ Requires competency in oral reporting and reading and writing skills; ➤ Requires a valid driver's license. 	
<p>QUALIFICATIONS:</p> <ul style="list-style-type: none"> ➤ Journeyman Certification and five (5) years' experience in advanced plumbing practice or 8 years of unsupervised plumbing experience. ➤ Specific knowledge-based competencies to satisfactorily perform the functions of the job including various methods, techniques, materials and tools used in installation, troubleshooting, maintenance, and repair of plumbing systems/subsystems. Competency in the utilization of blueprints and schematics. 	

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Reports to	Plumbing Supervisor
Salary Grade	TS-3
Salary Scale	\$19,940 x \$500 - \$30,940
Date Published	May 22, 2017
Application End Date	June 2, 2017
Date to be Removed	June 3, 2017
Interested applicants should send the following to the Human Resources Department via the email below: <ul style="list-style-type: none">➤ A cover letter of interest highlighting work experience and accomplishments relevant to the position;➤ A completed UB Employment Application Form (On the website: ub.edu.bs);➤ Current Curriculum Vitae or Resume;➤ Copies of Qualifications and Certificates, inclusive of transcripts;➤ Copy of the relevant pages of a valid passport showing passport number, photo identification and expiration date;➤ Police Certificate;➤ Copy of N.I.B. Card;➤ At least three (3) written professional references.	
Submit electronically to: hrapply@ub.edu.bs Attn: Director, Human Resources	
<i>The above statements are intended to describe the general nature and level of work to be performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the Craftsman II/Plumber II – Buildings & Grounds.</i>	